

## Statement of Deficiencies

### 1103.A.-D.: Critical Incidents and Required Notifications

**Not Met**

1103.A.-D.: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
  2. serious injury or illness that required medical attention;
  3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
  4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.  
 C. The department and other appropriate agencies shall be notified via email within 24 hours of the incident.  
 D. The department shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the department's Critical Incidents Report Form and shall contain all information requested on the form.

**Finding:**

1103.A.-D.: Based on interviews/record review, S1 failed to notify the Department and Child Welfare within 24 hours of an incident as O1 reported to S7 that C1 stated S7 hit him on 6/17/2020 during nap time and had been hitting him for the past 3 months. S7 stated she remembered talking to O1 about an allegation of C1 being hit on a unknown date in June 2020. S7 stated she informed S1 of O1's allegation on the date it occurred. S1 stated she remembers S7 telling her about the incident in June of 2020. S1 stated she informed S5 of the allegation and S5 contacted O1. This was not corrected while the Specialist was present.

Corrective Action Plan: Effective 07/23/2020, S1 stated she will contact the Department and Child Welfare anytime an allegation of abuse and/or neglect is made within 24 hours to ensure this is not recited.

### 1711.A.&B.&D.&G.: Child to Staff Ratio

**Not Met**

1711.A.&B.&D.&G.: A. Child to staff ratios are established to ensure the safety of all children.

- B. Minimum child to staff ratios shall be met at all times.
1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
  2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	11:1
3 years	13:1
4 years	15:1
5 years	19:1
6 years and up	23:1

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

**Finding:**

1711.A.&B.&D.&G.: Based on observation at approximately 11:30AM, S1 failed to meet the required child to staff ratio for children of the following ages: nine children ages 1-2 y/o with 1 staff, twenty-eight children ages 3-10 y/o with 1 staff, two infants with no staff. The required ratio for the nine children ages 1-2 y/o is 7 children per 1 staff. The required ratio for the twenty-eight children ages 3-10 y/o is 17 children per 1 staff. The required ratio for the two infants is 5 children per 1 staff. Specialist observed that lunch was being served when she arrived at the center. S4 was feeding nine children ages 1-2 y/o with no additional assistance. S1 and S2 were in the dining area with 28 children ages 3-10 y/o. S1 left the room with one child for an unknown reason leaving twenty-seven children ages 3-10 y/o with S2 for approximately 4 minutes (11:30-11:34AM). The two infants were observed in a room asleep alone. S3, S5, and S6 arrived at the center at approximately 11:38 AM, correcting child to staff ratio.

Corrective Action Plan: Effective 07/23/2020, S1 stated she will ensure that there is enough staff present to supervise for the number of children in attendance at all times to ensure this is not recited.

## **Statement of Deficiencies**

### **1713.A.&B.&C.: Supervision**

**Not Met**

1713.A.&B.&C.: A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.

B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G of this Section or when being provided services by therapeutic professionals, as defined in §103), outdoors, or in vehicles, even momentarily, without staff present.

C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

#### **Finding:**

1713.A&B.&C.: Based on observation at approximately 11:35AM, children were not under supervision at all times as two infants (C2&C3) were in a room asleep in their cribs alone. At the time of the observation, there was only 3 staff present (S1, S2, and S4) in the center. C2 and C3 had been alone sleeping in the room for at least 5 minutes from when the Specialist arrived. S1 walked into the baby room with the Specialist eliminating the supervision concern. S1 stated that S3, who was responsible for C2 and C3, had to leave the center for an emergency.

Effective 07/23/2020, S1 stated she will ensure that there is enough staff present to supervise the number of children in attendance to ensure this is not recited.

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