

Statement of Deficiencies

1103-A-E: Critical Incidents and Required Notification

Not Met

1103-A-E: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
 2. serious injury or illness that required medical attention;
 3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
 4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The Licensing Division and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The Licensing Division shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form.
- E. Reporting deadlines may be adjusted in the event of a natural catastrophe and/or disaster, as determined by the Department.

Finding:

1103-A-E Based on interview(s): The Provider failed to notify the Division of Licensing by written report within 24 hours or by the next business day when Child Welfare came to the center on 6/22/15 and 6/25/15 for suspected abuse/neglect of children by S1. The written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form.

1713-A&B&C: Supervision

Not Met

1713-A&B&C:

- A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.
- B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G), outdoors, or in vehicles, even momentarily, without staff present.
- C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

Finding:

1713.A&B&C. Based on observations: Children were not under supervision at all times as licensing specialist observed S1 to get a child age one year old who was in the infant room alone from a crib and bring the child to the back room where the rest of the children age one year old were located.

1715-A.1.3.: Staff Records and Personnel Files

Not Met

1715-A.1.3.: Personnel files for each staff member shall be maintained at the center and shall include the following:

- An application or staff information form containing the following information: name, date of birth, home address and phone number, training, work experience, educational background and hire date;
- Upon termination or resignation of employment, the last date of employment and reason for leaving;

Finding:

1715-A.1.3. Based on record review: The Provider did not have an application/staff information form to include name, date of birth, home address and phone number, training, work experience, educational background, hire date, upon termination or resignation of employment, the last date of employment, reason for leaving, for staff: S4 and S5.

1715-A.4: Criminal Background Check

Not Met

1715-A.4: Personnel files for each staff member shall be maintained at the center and shall include the following:
documentation of a fingerprint based satisfactory criminal background check

Finding:

1715-A.4 Based on record review: Documentation of a satisfactory fingerprint based criminal background check (CBC) was not available for 2 staff, S4 and S5 prior to the individuals being present in the childcare facility (1703.A) S4 and S5's date of hire is unknown, however, per documentation of staff attendance log, S4 worked on the premises on 6/10/15 and 6/11/15, and S5 worked on the premises on 6/10/15, 6/11/15, 6/12/15, 6/22/15, 6/23/15 and 6/24/15. S4 and S5 did not obtain a satisfactory criminal background check from Louisiana State Police while working on the premises.

1915-A: Health Services - Observation

Not Met

1915-A: Observation. Upon arrival at the center, the physical condition of each child shall be observed for possible signs of illness, infections, bruises or injuries, and when something is observed, it shall be documented and such documentation shall include an explanation from the parent or child.

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Finding:

1915-A Based on record review: The provider did document observations, when something is observed or noted on children upon arrival to the center. Results including an explanation from parent and/or child were not documented for an observation noted on 6/18/15 on C1.
