

Statement of Deficiencies

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review: Based on record review: The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 63 children were present and 52 children were signed in on the log.

2109-A: Non-vehicular Excursions - Parental Authorization

Not Met

2109-A: Written parental authorization shall be obtained for all non-vehicular excursions. Authorization shall include the name of the child, type and location of the activity, date and signature of the parent, and shall be updated at least annually.

Finding:

2109-A: Non-vehicular Excursions: The center failed to obtain written parental authorization for all non-vehicular excursions in 2 of 39 children's files reviewed. On 6/20/17 during a field trip to the City park S1 and S2 attended the non-vehicular excursion without prior written parental authorization. The center had parental authorization for S1 but the authorization was for permission to attend an excursion to the library. The center did not have any authorization for S2.