

Statement of Deficiencies

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review on 7/19/18, the daily attendance log for children did not include the time of arrival of each child as LS observed 99 children present on the center premises but C1 and C2's time of arrival was omitted on S6 and S7's classroom daily attendance sheets.

1711-A-B-F-G: Child to Staff Ratio

Not Met

1711-A-B-F-G:

- A. Child to staff ratios are established to ensure the safety of all children.
- B. Minimum child to staff ratios shall be met at all times.
 1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
 2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- F. Minimum Child to Staff Ratios for Type I centers:

Ages of Children	Ratio		
Infants under 1 year	6:1		
1 year		8:1	2 years
3 years	14:1		12:1
4 years	16:1		
5 years	20:1		
6 years and up		25:1	

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5.
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

Finding:

1711-A-B-F-G Based on observations on 7/19/18, S1 failed to meet the required child to staff ratio for children of the following ages: (18) children ages 2 yrs to 3 yrs old with 1 staff as LS observed at 10:01 am, during the walk through of S4 and S5's classroom. LS observed S4 supervising 18 children independently, S5 did return approximately 1 minute after LS walked into the classroom. The required ratio for children of this age is 13 children per 1 staff person.

1711-K: Non-vehicular Excursions - Minimum Child to Staff Ratio

Not Met

1711-K: Non-vehicular Excursions - Minimum Child to Staff Ratios

1. Minimum child to staff ratio, plus one additional adult, shall be met for all non-vehicular excursions.
2. An adult staff member from the center shall be present with each group of children.
3. At no time shall a child or group of children be left alone without an adult staff member present unless the child is supervised by the child's parent or designated representative authorized in writing by the parent on the non-vehicular excursions.

Finding:

1711-K Based on record review on 7/19/18, Although child/staff ratio was met, the provider did not have one additional adult present on the non-vehicular excursions taken on the following days:

8/12/17 S15 supervised 5 children
8/26/17 S15 supervising 7 children
9/11/17 S15 supervising 6 children
9/24/17 S15 supervising 5 children
11/15/17 S15 supervising 7 children
11/23/17 S15 supervising 7 children
1/2/18 S14 supervising 4 children

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1/24/18 S14 supervising 4 children
2/6/18 S14 supervising 5 children
2/23/18 S14 supervising 4 children
3/8/18 S14 supervising 6 children
3/19/18 S14 supervising 7 children
6/6/18 S14 supervising 6 children
6/13/18 S15 supervising 6 children
7/9/18 S22 supervising 7 children

S1 stated during the center visit that S15, S14, and S22 all supervise children ages 1 year old. LS observed on all dates S14, S15, and S22 all supervised center children without an additional adult, per center documentation.

1807-C.: CCCBC-Based Determinations of Eligibility for Visitors and Contractors

Not Met

1807-C.: C. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each visitor or independent contractor of any kind, and shall have documentation of said determination available at all times for inspection upon request by the licensing division, unless the visitor or independent contractor, other than therapeutic professionals as defined in §103, will be accompanied at all times while at the center when children are present, by an adult staff member who is not being counted in child-to-staff ratios. The center shall have documentation of said determination of eligibility, or documentation of the accompanying staff member, available at all times for inspection upon request by the Licensing Division.

Finding:

1807-C. Based on observations/record review on 7/19/18, a CCCBC- based determination of eligibility for child care purposes from the department was not obtained for each O1 and O2, prior to the person(s) being present at the center or performing services as evidence by:LS observing O1 and O2 present in the maintenance office next to the restrooms outside of the center's licensed gym area. LS observed there was no CCCBC for either O1 and O2 during the center visit. The Center did not have documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied O1 and O2 at all times while on the center premises. Documentation did not include the date, arrival time, departure time, language stating that were accompanied by the staff member at all times while on the premises, signature of the contractor, signature of the staff member as S1 was unable to provide this information during the center visit.

1901-C: End-of-Day Check

Not Met

1901-C: The entire center and play yard shall be checked after the last child departs to ensure that no child is left at the center and this check shall be documented. Documentation shall include date, time of visual check, and signature of the staff conducting the visual check.

Finding:

1901-C Based on record review on 7/19/18, S1's end of day check did not include the time of visual check and signature of the staff conducting the visual check as LS observed this information was omitted for 3/29/18 (Thursday) and 4/30/18 (Monday).

1901-J.-K.: Items That Can be Harmful to Children

Not Met

1901-J.-K.: J. Items that can be harmful to children, such as medications, poisons, cleaning supplies and chemicals, and equipment, tools, knives and other potentially dangerous utensils, shall kept in a locked cabinet or other secure place that ensures they are inaccessible to children.
K. Plastic bags, when not in use, regardless of purpose or use, shall be made inaccessible to children.

Finding:

1901-J.-K. Based on observations on 7/19/18, items that can be harmful to children, such as medications, poisons, cleaning supplies and chemicals, and equipment, tools, knives and other potentially dangerous utensils, were not kept in a locked cabinet or other secure place that ensures they are inaccessible to children; as LS observed (4) bottles of sunscreen located in children cubbies in S6 and S7's classroom. LS observed S6 removing the items from the cubbies during the center visit. LS did observe children present in the classroom (13 children ages 4 yr to 5 yr). LS observed (2) bottles of sunscreen in children cubbies in S8 and S9's classroom. S3 removed the items during the center visit. LS did observe children present in the classroom (15 children ages 3 yr to 5 yr). LS observed (1) bottle of sunscreen, (2) bottles of Ultra Blue dish washing liquid, (1) almost empty small bottle of Pine Sol, (1) bottle of unlabeled cleaning solution, and (1) bottle of dish washing liquid underneath an unlocked sink cabinet in Room #2. LS observed S3 removing the items from under the cabinet during the center visit. LS observed (1) large tub of washing powder located on top of a washing machine in an unlocked closet in the restroom next to Room #2. LS did not observe S3 removing the item during the center visit.

During the walk through, the center's had a plastic bags that was accessible to children as evidence by: LS observing plastic trash bags that were located in a child's cubby during the walk through of S4 and S5's classroom. LS did observe S4 removing the plastic bags during the center visit. LS observed a roll of trash bags located underneath an unlocked sink cabinet in Room #2. LS did observe S3 removing the plastic bags during the center visit.

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1901-P: Staff Personal Belongings

Not Met

1901-P: The personal belongings of center staff members shall be inaccessible to children.

Finding:

1901-P Based on observations on 7/19/18, the personal belongings of center staff members S4 and S5 were accessible to children as LS observed S4's purse and cellphone located in accessible areas within the classroom where children were present. LS did observe S4 removing her cellphone and purse during the center visit. LS observed S6's cellphone located on a desk in the classroom during the walk through. LS did observe S6 removing her cellphone during the center visit.

1917-K: Emergency Medication Plan and Records

Not Met

1917-K: Emergency Medications

1. Children who require emergency medications, such as an EpiPen or Benadryl, shall have a written plan of action that shall be updated as changes occur or at least every six months, and shall include:

- method of administration;
- symptoms that indicate the need for the medication;
- actions to take once symptoms occur;
- description of how to use the medication; and e. signature of parent and date of signature.

2. Medication administration records for emergency medication shall be maintained and include the following:

- symptoms that indicated the need for the medication;
- actions taken once symptoms occurred;
- description of how medication was administered;
- signature of administering staff member; and
- phone contact with the parent after administering emergency medication.

Finding:

1917-K Based on record review on 7/19/18, the written Emergency Medication Plan of action was not updated as changes occur or at least every six months as LS observed C11's Medication Order form dated on 8/8/16 had yet to be updated as S1 was unable to provide this information for C11's EpiPen during the center visit. EpiPen was replaced by C11's parent and expires 4/19.

2109-B: Non-vehicular Excursions - Records

Not Met

2109-B: Centers shall maintain records of all non-vehicular excursion activities to include the date, time, list of children, staff, and other adults, and type of activity.

Finding:

2109-B Based on record review/observations on 7/19/18, S1 did not maintain a record of all non-vehicular excursion activities as LS observed staff members supervising children while they engaged in water play activities (sprinklers) at 10:42 am, on the parking lot located behind the center. S1 provided LS with a non-vehicular excursion documenting the following:

S6 and S7 supervising 13 children ages 4 yrs olds
S8 and S9 supervising 14 children ages 3 yr olds
S8 and S5 supervising 10 children ages 3 yr olds.

S1 stated she was unaware that a non-vehicular excursion is to be completed for water play conducted on the center's parking lot. (see comments)
S1 did have staff members to complete a non-vehicular excursion form during the center visit.