

Statement of Deficiencies

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review on 7/19/18, the center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 7 children were present and 4 children were signed in on the log. According to C2 and C3's sign in log, signatures are completed using initials instead of full first and last name of person to who the child is released to. On C1's attendance log, there is a time for release on 7/16 and 7/17 but there is no signature for the person to whom the child was released to.
