

Statement of Deficiencies

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on observations/record review/interview(s): The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 60 children were present and 41 children were signed in on the log. S4 corrected prior to Specialist departure.

The daily attendance log for children did not include the time of arrival and departure of each child. Specialist reviewed the sign in sheet and found that on various days throughout the month of July 2018 several children had a documented time of arrival and no departure time or a time of departure and no arrival time. Specialist advised S2 and S4 that the time of arrival and departure must be documented for each child each day that they are in attendance.
