

Statement of Deficiencies

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B Based on record review/observations:

The center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time. Upon arrival at the center, Specialist observed S3 and S4 leaving the side of the building walking up the street to the store. Specialist observed S3 and S4 returning on premises while Specialist was conducting the center's census at 10:02AM. S4 was not sign out on the staff sign in log for the time she left premises. S1 stated S3 does not have a sign in sheet in the daycare area because she works for the entire church as the janitor.

Specialist observed S1 being signed in at 6:45am on 07/19/2017. Upon Specialist arrival at the center S5 informed that S1 had gone to run an errand to the bank. S1 was not signed out on the staff log. Specialist observed S1 return to the center at 10:14AM.

1507-C: Daily Attendance Records - Independent Contractors

Not Met

1507-C: A daily attendance record for all extracurricular personnel, therapeutic professionals and other independent contractors, to include the first and last name, date of visit, arrival and departure times, and purpose of the visit.

Finding:

1507-C Based on record review/interview(s):

The Provider did not maintain documentation of a daily attendance record for Independent Contractors to include first and last name, date of visit, arrival and departure times, and purpose of the visit. S1 stated the center does not have a sign in log to indicate when independent contractors are on site.

1509-A.5: Complaint Policy

Not Met

1509-A.5: Complaint Policy

Parents shall be advised of the licensing authority of the Licensing Division along with the current telephone number and email address.

Parents shall also be advised that they may call or write the Licensing Division should they have significant, unresolved licensing complaints.

Finding:

1509-A.5 Based on record review/observations:

The current email address was not available for parents to write the Licensing Division should they have significant, unresolved licensing complaints.

1715-A.5: State Central Registry

Not Met

1715-A.5: Personnel files for each staff member shall be maintained at the center and shall include the following:

documentation of a current, completed state central registry disclosure form indicating no justified (valid) finding of abuse or neglect by the DCFS, or a current determination from the DCFS indicating that the individual does not pose a risk to children.

Finding:

1715-A.5 Based on record review:

- Provider failed to have documentation of a completed state central registry disclosure form (SCR 1) prior to an individual being present in or providing services to the center on site and available for review at the center(1705.A). S2 failed to have documentation of the completed form. S2 was on the premises on 06/22/2017, 06/28/2017, 06/29/2017, 07/05/2017, 07/10/2017, 07/12/2017, 07/13/2017 and 07/17/2017 as verified by staff attendance logs. S2 completed a SCR1 form on 06/06/2017 indicating that her name is on the Stated Central Registry. S1 did not sign S2's SCR1 form indicating that all information was correct.

- Provider failed to have documentation of a completed state central registry disclosure form (SCR 1) on site and available for review at the center prior to a previously completed form expiring (1705.B). S3 failed to have documentation of the completed annual form. S3's previous SCR1 form expired 07/15/2017. S3 completed a SCR1 during the licensing visit.

Statement of Deficiencies

1725-A.-E.: Medication Management Training

Not Met

1725-A.-E.:

- A. Beginning July 1, 2016 - All staff members who administer medication shall have medication administration training.
- B. Whether administering medication or not, each early learning center shall have at least two staff members trained in medication administration.
- C. Such training shall be completed every two years with an approved Child Care Health Consultant.
- D. A licensed practical nurse (LPN) or registered nurse (RN) with a valid nursing license shall be considered to have medication administration training.

Finding:

1725-A.-E. Based on record review:

After July 1, 2016, the provider did not have at least two staff members trained in medication administration whether the early learning center administers medication or not.

- S1 is the only staff with documentation of medication administration training.

1901-C: End-of-Day Check

Not Met

1901-C: The entire center and play yard shall be checked after the last child departs to ensure that no child is left at the center and this check shall be documented. Documentation shall include date, time of visual check, and signature of the staff conducting the visual check.

Finding:

1901-C Based on record review:

Documentation did not document that the entire center and play yard is checked after the last child departs to ensure that no child is left unattended at the center 07/10/2017.

1901-J.&K.: Items That Can be Harmful to Children

Not Met

1901-J.&K.: Items that can be harmful to children, such as medications, poisons, cleaning supplies and chemicals, and equipment, tools, knives and other potentially dangerous utensils, shall be kept in a locked cabinet or other secure place that ensures they are inaccessible to children. Plastic bags, when not in use, regardless of purpose or use, shall be made inaccessible to children.

Finding:

1901 J & K Based on observation: Items that can be harmful to children, such as medications, poisons, cleaning supplies and chemicals, and equipment, tools, knives and other potentially dangerous utensils, were not kept in a locked cabinet or other secure place that ensures they are inaccessible to children.

- Specialist observed two cans of Lysol in the 2 year old classroom's bathroom and an orange container of disinfecting wipes on a table in the two year old classroom.

1901-Q: The Safety Box

Not Met

1901-Q: The center shall post a copy of the current The Safety Box newsletter issued by the Louisiana Office of the Attorney General and shall immediately remove from the early learning premises any items listed as recalled.

Finding:

1901-Q Based on observations: The Provider did not post the current 'The Safety Box' newsletter issued by the Louisiana Office of the Attorney General.

- Specialist observed the last posted newsletter was Fall 2014/Winter 2015.

1907-E.2: Cribs Free of Toys and Other Soft or Loose Bedding

Not Met

1907-E.2: Cribs shall be free of toys and other soft or loose bedding, including comforters, blankets, sheets, bumper pads, pillows, stuffed animals and wedges when the child is in the crib.

Finding:

1907-E.2 Based on observations:

The center's cribs were not free of toys or other soft or loose bedding (including comforters, blankets, sheets, bumper pads, pillows, stuffed animals and wedges) while the child was in the crib.

- Upon arrival, Specialist observed two sleeping infants in their cribs with a loose blanket covering them.

Statement of Deficiencies

1907-F.1-5: Prohibited Items

Not Met

1907-F.1-5: Prohibited Items

1. Infant walkers;
2. Toy chests, storage bins and other equipment with attached lids;
3. Latex balloons for children under age 3;
4. Trampolines; and
5. Culverts.

Finding:

1907-F.1-5 Based on observations: The provider has 2 infant walkers located in the outdoor play area.

1919-A&B: Food Service and Nutrition - Menu

Not Met

1919-A&B: All meals and snacks provided by the center, and their preparation, service and storage, shall meet the requirements for meals of the U.S. Department of Agriculture (USDA) Child and Adult Care Food Program (CACFP) and 7 C.F.R. 226.20 and the Louisiana Sanitary Code, Title 51, Part XXIII, found at LAC 51:XXXIII. For the current CACFP meal patterns, contact the Louisiana Department of Education, Division of Nutrition Support.

The weekly menu shall:

1. be planned for each day of the week and list the specific food items served;
2. be prominently posted by the first day of each week and remain posted throughout the week; and
3. have substitutions or additions posted on or near the menu.

Finding:

1919 A & B Based on observation: The Current weekly menu listing specific food items served for each day of the week was not prominently posted by the first day of each week and remain posted throughout the week.

1921-A: Emergency Preparedness and Evacuation Planning

Not Met

1921-A: The director shall consult with appropriate state and local authorities and shall establish and follow a written multi-hazard emergency and evacuation plan to protect children in the event of emergencies that at a minimum shall:

1. address any potential disaster related to the area in which the center is located;
2. include procedures for sheltering in place, lockdown and evacuation to a pre-determined site for potential threats to the safety, health and well-being of children in care;
3. include specific procedures for handling infants through two year olds;
4. include specific procedures for handling children with special needs, including the evacuation and transportation of children in wheelchairs;
5. include a system to account for all children;
6. include a system, and a back-up system, for contacting parents and authorized third party release caretakers;
7. include a system to reunite children and parents following an emergency;
8. include procedures for providing information about the emergency plan to parents at the time of enrollment and when changes occur;
9. be reviewed annually for accuracy and updated as changes occur; and
10. be reviewed with all staff at least once per year.
11. practice drills shall be conducted at least twice per year to include all children and shall be documented.

Finding:

1921-A Based on record review: The provided written multi-hazard emergency and evacuation plan to protect children in the event of emergencies did not address the following: procedures for sheltering in place, lockdown, specific procedures for handling infants through two year olds, specific procedures for handling children with special needs, including the evacuation and transportation of children in wheelchairs, if any.A back-up system, for contacting parents and authorized third party release caretakers, a system to reunite children and parents following an emergency.

Statement of Deficiencies

1921-C: Evacuation Pack

Not Met

1921-C: The center shall have an evacuation pack, the location of which is known to all staff, that at a minimum shall contain:

1. a list of area emergency phone numbers;
2. a list of emergency contact information and emergency medical authorization for all enrolled children;
3. an emergency pick up form;
4. first aid supplies, hand sanitizer, wet wipes, and tissue;
5. diapers for children who are not toilet trained and plastic bags for diapers;
6. a battery powered flashlight and radio and batteries;
7. food for children under the age of 4, including infant food and formula; and
8. disposable cups and bottled water.

Finding:

1921-C Based on observations: Based on observations, the provider failed to have a completed evacuation pack. The provider failed to have the following: a list of area emergency phone numbers, a list of emergency contact information and emergency medical authorization for all currently enrolled children, an emergency pick up form, updated first aid supplies, food for children under the age of 4, including infant food and formula.

1921-E: Tornado Drills

Not Met

1921-E: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

Finding:

1921-E Based on record review: S1 could not locate the center's tornado drill conducted for March 2017, April 2017, May 2017 and June 2017 during the licensing visit.
