

Statement of Deficiencies

1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A. Based on record review on 7/18/19 at 3:15 pm, the daily attendance log for children did not include the time of departure of each child and the name of the person to whom the child was released as LS observed the following on the daily attendance logs from 6/28/19 - Present:
On 7/16/19, 3 children failed to have a departure time and failed to have the name of the person to whom the child was released to.
On 7/17/19, 1 child failed to have a departure time and failed to have the name of the person to whom the child was released to. The center was last cited daily attendance records for children on 6/27/19.

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B. Based on record review/observations/interview(s) on 7/19/19 at 2:34 pm, the center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by LS arriving to the center at 2:32 pm, and asked S2 if S1 (director) was present. S2 stated S1 had just left the center. LS observed S1 failed to sign out on today's staff daily attendance log. LS observed S1 was not on the center premises during the center walk through.

1507.E.: Daily Attendance Records - Visitors

Not Met

1507.E.: A daily attendance record for all visitors to include the name, date of visit, arrival and departure times, and the purpose of the visit.

Finding:

1507.E. Based on observations/record review/interview on 7/18/19 at 2:33 pm, the center's visitor's daily attendance record did not accurately reflect when a Visitor was on the child care premises as evidenced by LS observing O1 standing in the hallway upon entering the center. Per S2's statement, O1 was her nephew. After LS walked back into the center's front area at 2:37 pm, O1 had left the premises. LS observed O1 failed to sign in and out on the center's visitor log.

1807.C.: CCCBC-Based Determinations of Eligibility for Visitors and Contractors

Not Met

1807.C.: C. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each visitor or independent contractor of any kind, and shall have documentation of said determination available at all times for inspection upon request by the licensing division, unless the visitor or independent contractor, other than therapeutic professionals as defined in §103, will be accompanied at all times while at the center when children are present, by an adult staff member who is not being counted in child-to-staff ratios. The center shall have documentation of said determination of eligibility, or documentation of the accompanying staff member, available at all times for inspection upon request by the Licensing Division.

Finding:

1807.C. Based on observations/record review/interview(s) on 7/18/19, at 3:36 pm, a CCCBC-based determination of eligibility for child care purposes from the department was not obtained for visitor, O1, prior to the person being present at the center as evidence by LS observing O1 standing in the hallway upon entering the center at 2:33 pm. Per S2's statement, O1 was her nephew. After LS walked back into the center's front area at 2:37 pm, O1 had already left the premises. The Center did not have documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied visitor, O1, at all times while on the center premises as S2 and S3 were the only staff members present during the center walk through. Documentation did not include the date, arrival time, departure time, language stating that were accompanied by the staff member at all times while on the premises, signature of the contractor, signature of the staff member as LS observed this information was not completed on the center's visitor log.