

Statement of Deficiencies

1501-A: Operations

Not Met

1501-A: A center shall operate within the licensed capacity, age range, hours of operation and other specific services designated on its license.

Finding:

1501-A Based on observations and interview: The director made changes that had an effect on the license as the provider is licensed to care for children ages three years to four years old and two children age five years old were being cared for on the childcare premises. S2 stated she had two children age five years old in her classroom.

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review: The daily attendance log for children did not include the time of departure of each child as evidenced by on 7/13/17, there was no documentation of the time of departure for four children and one child was not signed in. On 7/14/17, there was no documentation of the time of departure for three children. Also on 7/12/17, there was no documentation of the time of departure for three children and two of the three children did not have documentation of the name of the person to whom the child was released.

1509-A.3: Admissions Policy

Not Met

1509-A.3: Admission Policy to include the admission criteria.

Finding:

1509-A.3 Based on record review: The Provider did not have an admission policy that included the center's admission criteria.

1511-A.3: Receiving and Releasing Children procedure

Not Met

1511-A.3: An early learning center shall establish in writing and implement procedures for: Receiving and releasing a child from the center.

Finding:

1511-A.3 Based on record review: The provider did not have a written procedure for receiving and releasing a child from the center.

Statement of Deficiencies

1711-A-B-F-G: Child to Staff Ratio

Not Met

1711-A-B-F-G:

- A. Child to staff ratios are established to ensure the safety of all children.
- B. Minimum child to staff ratios shall be met at all times.
 - 1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
 - 2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- F. Minimum Child to Staff Ratios for Type I centers:

Ages of Children	Ratio			
Infants under 1 year	6:1			
1 year		8:1	2 years	12:1
3 years	14:1			
4 years	16:1			
5 years	20:1			
6 years and up		25:1		

- G. Mixed Age Groups - Minimum Child to Staff Ratios
 - 1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5.
 - 2. Child to staff ratios for children under age two are excluded from averaging.
 - 3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
 - 4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

Finding:

1711-A-B-F-G Based on record review: The provider did not have at a minimum of 2 child care staff present at an early learning center when more than one child is present as one staff, S2, was supervising 5 children ages three years to four years old from 6:45am until 7:30am when S4 arrived on 7/17/17, per documentation on the children and staff's attendance logs. Also on 7/14/17 per documentation of the children and staff's attendance logs, S2 was supervising 5 children from 6:45am until 7:30am when S4 arrived.

1901-A.4: Appropriate Emergency Numbers

Not Met

1901-A.4: Appropriate emergency numbers, including but not limited to numbers for the fire and police departments, nearby hospitals and medical centers, Louisiana Poison Control and Child Protective Services, and the physical address of the center, shall be prominently posted on or near each phone.

Finding:

1901-A.4 Based on observations: Appropriate emergency numbers such as fire and police departments, nearby hospitals and medical centers and Louisiana Poison Control and the physical address of the center was not prominently posted on or near the telephone.

1901-O: Alcohol, Tobacco, etc. Prohibited

Not Met

1901-O: The center shall prohibit the use of alcohol and tobacco and the use or possession of illegal substances, unauthorized potentially toxic substances, fireworks and firearms, and pellet and BB guns on the center premises and notice to this effect shall be posted.

Finding:

1901-O Based on observations: The provider lacked a posted notice that prohibits the use of alcohol, tobacco and the use or possession of illegal substances or unauthorized potentially toxic substances, fireworks, firearms, pellet or BB guns (loaded or unloaded) on the child care premises.

1919-A&B: Food Service and Nutrition - Menu

Not Met

1919-A&B: All meals and snacks provided by the center, and their preparation, service and storage, shall meet the requirements for meals of the U.S. Department of Agriculture (USDA) Child and Adult Care Food Program (CACFP) and 7 C.F.R. 226.20 and the Louisiana Sanitary Code, Title 51, Part XXIII, found at LAC 51:XXXIII. For the current CACFP meal patterns, contact the Louisiana Department of Education, Division of Nutrition Support.

The weekly menu shall:

- 1. be planned for each day of the week and list the specific food items served;
- 2. be prominently posted by the first day of each week and remain posted throughout the week; and
- 3. have substitutions or additions posted on or near the menu.

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Finding:

1919-A&B Based on record review: The current weekly menu listing specific food items served for breakfast and snack were not posted.

1921-A: Emergency Preparedness and Evacuation Planning

Not Met

1921-A: The director shall consult with appropriate state and local authorities and shall establish and follow a written multi-hazard emergency and evacuation plan to protect children in the event of emergencies that at a minimum shall:

1. address any potential disaster related to the area in which the center is located;
2. include procedures for sheltering in place, lockdown and evacuation to a pre-determined site for potential threats to the safety, health and well-being of children in care;
3. include specific procedures for handling infants through two year olds;
4. include specific procedures for handling children with special needs, including the evacuation and transportation of children in wheelchairs;
5. include a system to account for all children;
6. include a system, and a back-up system, for contacting parents and authorized third party release caretakers;
7. include a system to reunite children and parents following an emergency;
8. include procedures for providing information about the emergency plan to parents at the time of enrollment and when changes occur;
9. be reviewed annually for accuracy and updated as changes occur; and
10. be reviewed with all staff at least once per year.
11. practice drills shall be conducted at least twice per year to include all children and shall be documented.

Finding:

1921-A Based on record review: The provider failed to have a written multi-hazard emergency and evacuation plan to protect children in the event of emergencies that addresses the following: any potential disaster related to the area in which the center is located, include procedures for sheltering in place, lockdown and evacuation to a pre-determined site for potential threats to the safety, health and well-being of children in care. The Provider did not have the following system in place for: to account for all children, a system, and a back-up system, for contacting parents and authorized third party release caretakers, a system to reunite children and parents following an emergency.

1921-C: Evacuation Pack

Not Met

1921-C: The center shall have an evacuation pack, the location of which is known to all staff, that at a minimum shall contain:

1. a list of area emergency phone numbers;
2. a list of emergency contact information and emergency medical authorization for all enrolled children;
3. an emergency pick up form;
4. first aid supplies, hand sanitizer, wet wipes, and tissue;
5. diapers for children who are not toilet trained and plastic bags for diapers;
6. a battery powered flashlight and radio and batteries;
7. food for children under the age of 4, including infant food and formula; and
8. disposable cups and bottled water.

Finding:

1921-C Based on observations: The center's evacuation pack contained food that expired in 2015.