# Date - 07/17/2017 License # - 5293 Action Code - 5

# Statement of Deficiencies

# 1509-A.5: Complaint Policy

Not Met

1509-A.5: Complaint Policy

Parents shall be advised of the licensing authority of the Licensing Division along with the current telephone number and email address. Parents shall also be advised that they may call or write the Licensing Division should they have significant, unresolved licensing complaints.

#### Finding:

1509-A.5 Based on record review:

There was no documentation of a policy/procedure to advise Parents of the licensing authority of the Licensing Division along with the current telephone number and email address. Parents shall also be advised that they may call or write the Licensing Division should they have significant, unresolved licensing complaints.

### 1509-A.6: Parental Access Policy

Not Met

1509-A.6: Parental Access Policy

Parents shall be allowed to visit the center anytime during its regular hours of operation and when children are present.

# Finding:

1509-A.6 Based on record review:

There was no documentation of a written policy allowing parents to visit the center anytime during regular hours of operation and when children are present.

## 1509-A.7: Parental Involvement Policy

**Not Met** 

1509-A.7: Parental Involvement Policy

Parents shall be offered a minimum of two opportunities for involvement each year, which may include but are not limited to, an open house, parent education session, parent and staff conference, family pot luck dinner, holiday party or parent or grandparent's day.

### Finding:

1509-A.7 Based on record review:

There was no documentation of a policy offering Parents a minimum of two opportunities for involvement each year, which may include but are not limited to, an open house, parent education session, parent and staff conference, family pot luck dinner, holiday party or parent or grandparent's day.

## 1715-A.4: Criminal Background Check

**Not Met** 

1715-A.4: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a fingerprint based satisfactory criminal background check

#### Finding:

1715-A.4 Based on record review: Documentation of a satisfactory fingerprint based criminal background check (CBC) was not available for two of eight staff (S3 and S6), prior to the individual(s) being present in the childcare facility (1703.A) S3's date of hire is 7/1/16. S6's date of hire is 8/17/16. S3 and S6 were present during the licensing visit and left the center at 11:05 am. S3 was present in the center on 7/18/16, 7/20/16, 7/22/16, 7/25/16, 7/27/16, 7/29/16. S6 was present on 8/17/16, 8/19/16, 8/22/16, 8/24/16, 8/26/16, 8/29/16, 8/31/16, 9/1/16, 9/2/16.

## 1907-B.1-4: Eating Practices

**Not Met** 

1907-B.1-4:

- Developmentally appropriate seating shall be used.
- 2. Chairs and tables of suitable size shall be available for each child.
- 3. Feeding tables may be used at mealtimes, if children's feet are able to rest comfortably on a foot rest.
- 4. Feeding tables may also be used for occasional program activities that require a table surface for no longer than 30 minutes in one day in addition to mealtime minutes.

### Finding:

1907-B.1-4 Based on observations: Feeding tables were used at mealtimes children's feet were not able to rest comfortably on a foot rest. Specialist observed two eight child and one three child feeding tables without foot rests.

Date - 07/17/2017 License # - 5293 Action Code - 5

# Statement of Deficiencies

# 1915-B.&C: Health Services - Parental Notification

Not Met

1915-B.&C:

- B. Reporting. Incidents, injuries, accidents, illnesses, and unusual behavior shall be documented and reported to the parent no later than when the child is released to the parent or authorized representative on the day of the occurrence.
- C. Immediate Notification. The parent shall be immediately notified in the following circumstances:
- 1. blood not contained in an adhesive strip;
- 2. head or neck or eye injury;
- 3. human bite that breaks the skin;
- 4. animal bite:
- impaled object;
- 6. broken or dislodged teeth;
- 7. allergic reaction skin changes (e.g. rash, spots, swelling, etc.);
- 8. unusual breathing;
- 9. symptoms of dehydration;
- 10. temperature reading over 101° oral, 102° rectal, or 100° axillary; or
- 11. injury or illness requiring professional medical attention.

### Finding:

1915 B & C Health Services-Parental Notification: The Provider did not have documentation of immediate notification to the parent when the following occurred to a child: C6 fell and hit his lip at 11:05 am on 5/30/17 and there is no documentation that the parent was notified. C7 was running and tripped hitting her head on her cubby on 6/13/17 at 2:45 pm. There is no documentation that the parent was notified. C8 hit his cheek on the floor at 3:40 pm on 6/16/17. There is no documentation that the parent was notified.