

Statement of Deficiencies

2101-A.1: Transportation Arrangement Conforms to State Laws

Not Met

2101-A.1: Transportation arrangements shall conform to all state laws, as amended, including but not limited to those requiring the use of seat belts and child restraints.

Finding:

2101-A.1 Based on record review: S1's transportation arrangements did not conform to state laws, including seat belts and child restraints as based on review of the field trip transportation log dated 07/05/17, On 07/05/17 it was documented that there were a total of 21 passengers (18 children and 3 staff (S1, S4, and S13) transported in the center's 15 passenger van (based on the specialist count of seat belts and seats in the vehicle). Because there were only 15 seat belts the center could not conform with state law requiring the use of seat belts and child restraints. S1 states that the children and staff were transported in several trips, however the documentation does not reflect this. S1 has been advised the that documentation must reflect the total number of passengers on the vehicle at one time and not the total about that participated on the field trip.

2101-A.3: Capacity of Vehicle

Not Met

2101-A.3: The number of persons in a vehicle shall not exceed the manufacturer's recommended capacity

Finding:

2101-A.3 Based on record review: S1 exceeded the manufacturer's recommended capacity in the vehicle as evidenced by on 07/05/17 it was documented that there were a total of 21 passengers (18 children and 3 staff (S1, S4, and S13) transported in the center's 15 passenger van (based on the specialist count of seat belts and seats in the vehicle). the center exceeded the capacity of the vehicle on the field trip to the library. S1 states that the children and staff were transported in several trips, however the documentation does not reflect this. S1 has been advised the that documentation must reflect the total number of passengers on the vehicle at one time and not the total about that participated on the field trip.

2103-F: Passenger Transportation Log

Not Met

2103-F: Passenger Log

1. A current passenger log for each trip shall be used to track children and staff during transportation.
2. The log shall be maintained on file at the center and a copy shall be provided to the driver or monitor.
3. The following shall be recorded in the passenger log:
 - a. date the transportation is provided;
 - b. name of the child;
 - c. name of driver and staff members;
 - d. pick up and drop off locations;
 - e. time child was placed on the vehicle;
 - f. time child was released and name of the person or entity to whom child was released; and
 - g. signature of staff person completing the log.

Finding:

2103-F Based on record review: Based on review of the daily transportation logs dated 05/22/17-05/26/17 staff failed to document the time child was placed on the vehicle and time child was released.