

Statement of Deficiencies

1719-A.-B.: Orientation Training

Not Met

1719-A.-B.: Within seven calendar days of date of hire, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices,

Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention;

Finding:

1719-B. Based on record review on 7/16/18: Center lacked documentation that S2, S5, and S6 received additional orientation within thirty days of date of hire as evidence by Specialist reviewed the staff files of S2, S5, and S6 all have a hire date of 6/4/18. S2, S5, and S6 do not have the 30 day Orientation Training checked off and signed by Director or staff. Specialist brought it to the attention of S1.

1807-B.: CCCBC-Based Determinations of Eligibility for Volunteers and Staff

Not Met

1807-B.: B. Volunteers and Staff. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each volunteer, staff member, or employee of any kind, and shall have documentation of said determination available at all times for inspection upon request by the Licensing Division.

Finding:

1807-B. Based on record review/interview(s) on 7/16/18: A CCCBC-based determination of eligibility for child care purposes from the department was not obtained for each staff member prior to the person being present at the center or performing services as evidence by: Specialists reviewed the staff files of S5 and S6. S5 shows a hire date of 6/4/18 and a CCCBC issue date of 6/5/18. Specialist reviewed the Staff Daily Attendance Log of S5 that shows S5 signed in on 6/4/18 from 8:30am to 4:30pm. S6 shows a hire date of 6/4/18 and a CCCBC issue date of 6/6/18. Specialist reviewed the Staff Daily Attendance Log shows S6 signed in on 6/4/18 from 8:30am to 1:20pm and on 6/5/18 from 8:30am to 1:25pm. Specialist brought it to the attention of S1 and explained staff can not be present on the premise until a status of Provisional or Eligible is obtained. S1 stated that she was not too familiar with how the new CCCBC works and S7 normally handles the CCCBCs. S1 called S7 and S7 stated the new workers were part of a summer program working with the center temporarily. S7 stated S5 and S6 did not physically start on 6/4/18 but S7 told S5 and S6 to use those dates to sign in so that she could give them credit to pay them. Specialist explained to S7 that the Division must base the inspection on record review and the records reflect S5 and S6 signed in prior to an Eligible CCCBC issue date.