# Statement of Deficiencies

# 1719-A.-B.: Orientation Training

# Not Met

Not Met

1719-A.-B.: Within seven calendar days of date of hire, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

- 1. child abuse identification and reporting;
- 2. emergency preparation;
- 3. licensing regulations; and
- 4. safe sleep practices,

Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

- 1. child development;
- 2. child guidance;
- 3. learning activities;
- 4. health and safety;
- 5. shaken baby prevention;

#### Finding:

1719-A.-B. Based on record review on 7/12/18: Center lacked documentation that S5 and S10 received additional orientation within the required seven and thirty days from their date of hire. Specialists observed under record review S5 and S10 lacked documentation for completion of training for A.1. Child abuse identification and reporting; A.3. Licensing regulations; A.4. Safe sleep practices; B.1. Child development; B.2. Child guidance; B.3. Learning activities; B.5 Shaken baby prevention. Specialists observed orientation for S5 and S10 receiving training for the following: A.2. Emergency preparation; B.4. Health and safety.

# 2109-B: Non-vehicular Excursions - Records

2109-B: Centers shall maintain records of all non-vehicular excursion activities to include the date, time, list of children, staff, and other adults, and type of activity.

### Finding:

2109-B Based on record review on 7/12/18: The Center's record of non-vehicular, off-site activities was incomplete as it did not include the date, and type of activity. Specialists brought it to the attention of S1 and S10. S1 stated this was their first time going on a non-vehicular excursion. Specialists referred the center to the LDOE website where the center can print out the Non-vehicular excursion form that lists all the information required to be documented on all non-vehicular excursions.