

## Statement of Deficiencies

### 713.A: Office of Public Health, State Fire, City Fire, Office of Early Childhood approval

**Not Met**

713.A: Current approvals by the Office of Public Health, Office of State Fire Marshal, City Fire (if applicable), Office of Early Childhood and the Licensing Division shall be required before the expiration of an existing license.

#### Finding:

713.A Based on record review: Center failed to have documentation on file in the center during specialist visit of current approval from the Office of Public Health. Center also failed to have current approval from the Office of State Fire Marshal. The last inspection on file in the center from The Office of State Fire Marshal was dated 04/05/2016.

### 1717-A: Independent Contractors Records

**Not Met**

1717-A: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, Department of Education, Office of Early Childhood staff and local school district staff:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation of a fingerprint based satisfactory criminal background check dated prior to the individual being present at the center or documentation of the paid, adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was on the center premises, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member.

#### Finding:

1717-A Based on record review: Provider did not have documentation on file for Independent Contractors that included person's name, address, phone number, list of duties performed while at the center for O1 and O2. Provider also did not have documentation of a fingerprint based satisfactory criminal background check dated prior to the individual being present at the center for O1. O1 Right to review on file in the center expired on 12/16/15. According to record review O1 was present in the center on 5/12/17, 5/19/17 and 5/26/17.