

## Statement of Deficiencies

### 1501-A: Operations

Not Met

1501-A: A center shall operate within the licensed capacity, age range, hours of operation and other specific services designated on its license.

#### Finding:

1501-A Based on record review/interview on 7/11/18, the center license failed to have that the center can provide transportation. S1 stated that center provides transportation before and after school transportation. She stated that children are also picked up from their homes and brought to the center on the center's van and are taken home using the center van by center staff. S1 stated that she has always provided for 17 years and was not aware that it had not been checked on the renewal application.

### 1707-D. 1&2: Staff Age Requirements

Not Met

1707-D. 1&2: Staff

1. Staff shall be age 18 or older.
2. A person age 17 may be included in the child to staff ratio if the person works under the direct supervision of an adult staff member.

#### Finding:

1707-D.1 Based on record review on 7/11/18, S4 and S5 were observed working on the center premises. S1 stated that S4 and S5 were student trainees, working on the premises to obtain hours which would go towards college credits; however, the center failed to have documentation from the education institution stating that S4 and S5 were working on the premises to obtain hours. S4 and S5 were noted to be staff and not student trainees during the visit. S4 is 15 years of age and S5 is 16 years of age. S4, per the licensing definition could not work in the center as a student trainee. S4 and S5 were observed working in the classroom with S3. S1 stated that S4 and S5 will not be returning to the center.

### 1715-A.1.3.: Staff Records and Personnel Files

Not Met

1715-A.1.3.: Personnel files for each staff member shall be maintained at the center and shall include the following:

An application or staff information form containing the following information: name, date of birth, home address and phone number, training, work experience, educational background and hire date;

Upon termination or resignation of employment, the last date of employment and reason for leaving; and

#### Finding:

1715-A.1.3. Based on record review: S1 failed to have an application/staff information form to include date of birth, training, work experience, educational background, hire date, upon termination or resignation of employment, the last date of employment, reason for leaving, for staff: S4 and S5. S1 stated that S4 and S5 are students from Mansfield High School. She stated that they are student trainees not staff. She stated that they are doing volunteer hours for the Summer which will go towards their college credit. S1 stated that they do not get anything from the school regarding them completing the hours during the summer but when school resumes their hours will be submitted to Mansfield High School. S1 stated that they will not be returning to the center.

### 1715-A.4: Child Care Criminal Background Check

Not Met

1715-A.4: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following:

4. documentation of a CCCBC-based determination of eligibility for child care purposes from the department.

#### Finding:

on 7/11/18, S1 failed to have documentation of a CCCBC-based determination of eligibility for child care purpose for child care purposes from the department for S4 and S5. S1 stated that S4 and S5 are students from Mansfield High School. She stated that they are student trainees not staff. She stated that they are doing volunteer hours for the Summer which will go towards their college credit. S1 stated that they do not get anything from the school regarding them completing the hours during the summer but when school resumes their hours will be submitted to Mansfield High School. S4 worked on the center premises on 6/13/18, 6/14/18, 6/15/18, 6/18/18, 6/20/18, 6/21/18, 6/25/18, 6/26/18, 6/27/18, 6/28/18, 6/29/18, 7/5/18, 7/6/18, 7/9/18, 7/10/18, and 7/11/18. S5 worked on the center premises on 6/11/18, 6/12/18, 6/13/18, 6/14/18, 6/15/18, 6/18/18, 6/20/18, 6/21/18, 6/25/18, 6/27/18, 6/28/18, 6/29/18, 6/29/18, 7/5/18, 7/6/18, 7/9/18, 7/10/18, and 7/11/18. Specialist reviewed the center sign in sheet for S4 and S5 from 6/5/18-7/11/18. S1 stated that S4 and S5 will not be returning to the center.

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### 1719-A.-B.: Orientation Training

Not Met

1719-A.-B.: Within seven calendar days of date of hire, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices,

Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention;

#### Finding:

1719-A.-B. Based on record review: S1 failed to have documentation that S4 and S5, received orientation training within seven calendar days of date of hire to include policies and practices of the center that at a minimum should include: child abuse identification and reporting; emergency preparation; licensing regulations; and safe sleep practices. S1 also failed to have documentation that S4 and S5 received orientation to the additional policies and practices of the center that at a minimum should include: child development; child guidance; learning activities; health and safety; and shaken baby prevention. S4 worked on the center premises on 6/13/18, 6/14/18, 6/15/18, 6/18/18, 6/20/18, 6/21/18, 6/25/18, 6/26/18, 6/27/18, 6/28/18, 6/29/18, 7/5/18, 7/6/18, 7/9/18, 7/10/18, and 7/11/18. S5 worked on the center premises on 6/11/18, 6/12/18, 6/13/18, 6/14/18, 6/15/18, 6/18/18, 6/20/18, 6/21/18, 6/25/18, 6/27/18, 6/28/18, 6/29/18, 7/5/18, 7/6/18, 7/9/18, 7/10/18, and 7/11/18. Specialist reviewed the center sign in sheet for S4 and S5 from 6/5/18-7/11/18.

### 1723-A.-B.: CPR Certification

Not Met

1723-A.-B.: A - Infant and child CPR - Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in infant and child CPR.

B - Adult CPR - Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in adult CPR.

#### Finding:

1723-A.-B. Based on record review: S1 failed to have documentation that at least fifty percent (50%) of all staff on the premises and accessible to the children or at least four staff on the premises and accessible to children, whichever is less, to have current certification in infant and child CPR. 1 of 8 staff had documentation of this certification. S1 failed to have documentation that at least fifty percent (50%) of all staff on the premises and accessible to the children or at least four staff on the premises and accessible to children, whichever is less, to have current certification in adult CPR. 1 of 8 staff had documentation of this certification. S8 was the only staff on the premises that had the current certification in infant and child CPR and in adult CPR.

### 1723-C.-D.: Pediatric First Aid

Not Met

1723-C.-D.:

- C. Pediatric First Aid - Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in Pediatric First Aid.
- D. Certification - A copy of the certification for each such staff member shall be on-site at all times and available for inspection by the Licensing Division.

#### Finding:

1723-C.-D. Based on observations: The Provider did not have documentation that at least fifty percent (50%) of all staff on the premises and accessible to the children or at least four staff on the premises and accessible to children, whichever is less, have current certification in Pediatric First Aid. 1 of 8 staff had documentation of this certification. S8 was the only staff on the premises that had the currd

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### 1725-A.-D.: Medication Management Training

Not Met

- 1725-A.-D.: A. All staff members who administer medication shall have medication administration training.  
B. Whether administering medication or not, each early learning center shall have at least two staff members trained in medication administration.  
C. Such training shall be completed every two years with an approved Child Care Health Consultant.  
D. A licensed practical nurse (LPN) or registered nurse (RN) with a valid nursing license shall be considered to have medication administration training.

#### Finding:

1725-A.-D. Based on record review on 7/11/18, S1 failed to have at least two staff members trained in medication administration whether the early learning center administers medication or not. S2 was the only staff that currently had the medication training class which was completed on 7/24/17.

### 1901-J.-K.: Items That Can be Harmful to Children

Not Met

- 1901-J.-K.: J. Items that can be harmful to children, such as medications, poisons, cleaning supplies and chemicals, and equipment, tools, knives and other potentially dangerous utensils, shall kept in a locked cabinet or other secure place that ensures they are inaccessible to children.  
K. Plastic bags, when not in use, regardless of purpose or use, shall be made inaccessible to children.

#### Finding:

1901-J.-K. Based on observations on 7/11/18, items that can be harmful to children, such as cleaning supplies and chemicals, and equipments, were not kept in a locked cabinet or other secure place to that ensures that they were not accessible to children. Specialist observed a bottle of Enviorex H2O cleaning solution in a spray bottle on a toy in S3's classroom that was in reaching distance of the children. S2 removed the cleaner. Specialist observed 1 bottle of white out, 1 bottle of New Care Scent odor eliminating spray, an 1 can of Capri Breeze fragrance body spray on the teacher's desk in S6 classroom. Specialist also observed 1 tube of boudreaux butt paste in a child's open back pack that was hanging in the cubbie in S6 classroom. S2 removed the boudreaux butt paste and locked it up. The backpack was in reaching distance of the children. Specialist observed 1 bottle of Enviorex H2O cleaning solution in a spray bottle and 1 can of all purpose Lubricant on the top of the children cubbie in S8's classroom. Specialist also observed 2 pairs of adult scissors on the teacher's desk in S8's classroom. S2 removed the scissors, cleaning solution, and lubricant from S8's classroom. Specialist observed an unlocked changing table in the bathroom across from S8's classroom that contained the following items: 1 can of disinfectant spray and 1 tube of Destin. Specialist also observed a roll of trash bags and empty shopping bags under the changing table. S2 locked the changing table.

### 1921-C: Evacuation Pack

Not Met

1921-C: Evacuation Pack. The center shall have an evacuation pack, the location of which is known to all staff, that at a minimum shall contain:

1. a list of area emergency phone numbers;
2. a list of emergency contact information and emergency medical authorization for all enrolled children;
3. an emergency pick up form;
4. first aid supplies, hand sanitizer, wet wipes, and tissue;
5. diapers for children who are not toilet trained and plastic bags for diapers;
6. a battery powered flashlight and radio and batteries;
7. food for children under the age of 4, including infant food and formula; and
8. disposable cups and bottled water.

#### Finding:

1921-C Based on observations on 7/11/18, S1's evacuation pack failed to have infant formula, and a battery powered radio.

### 2101-A.8: Vehicle in Good Repair

Not Met

2101-A.8: Vehicles shall be maintained in good repair.

#### Finding:

2101-A.8 Based on observations: on 7/11/18, the center vehicle failed to be maintained in good repair as Specialist observed that the front bench seat in the vehicle was torn on the bottom on the seat exposing the cushioning in the seat. This was not prior to Specialist departure. S1 stated that she will purchase a cover to put over the seat.