

## Statement of Deficiencies

### 1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507-A Based on record review on 7/10/18, the center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 110 children were present and 107 children were signed in on the log.

### 1717-A: Independent Contractors Records

Not Met

1717-A: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, Department of Education, Office of Early Childhood staff and local school district staff:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation of a CCCBC-based determination of eligibility for child care purposes from the department or documentation of the adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was at the center when children were present, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while at the center when children were present, and the signature of both the contractor and the accompanying staff member.

#### Finding:

1717-A Based on record review on 7/10/18, S1 did not provide CBC or CCCBC documentation for O3, O4, O5, O6, O7, O8, O9, O10, and O11. S1 did not provide an independent information record for O3, O5, O6, O7, O8, O9, O10, and O11 nor was any of the independent contractors accompanied by a staff person not included in ratio. O3 was present in the center on 4/10/18. O4 was present in the center on 1/10/18, 1/24/18, 1/30/18, 2/7/18, 2/14/18, 3/7/18, 3/28/18, 4/11/18, 4/17/18, 5/2/18, and 5/10/18. O5 was present in the center 3/1/18. O6 was present on 3/19/18. O7 was present on 3/26/18, 4/9/18, 4/16/18, 4/23/18, 4/30/18 and 5/7/18. O8 was present on 4/30/18. O9 was present on 4/4/18. O10 was present on 4/10/18. O11 was present on 1/30/18.

### 1719-A.-B.: Orientation Training

Not Met

1719-A.-B.: Within seven calendar days of date of hire, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices,

Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention;

#### Finding:

1719-A.-B. Based on record review on 7/10/18, Provider lacked documentation that 1 of 20 staff, S8, received orientation training within 7 calendar days of hire on 5/21/18 and additional orientation training within thirty days of date of hire. S1 stated that she misplaced S8's paperwork, however S8 was present and completed a new orientation form.

### 1901-J.-K.: Items That Can be Harmful to Children

Not Met

1901-J.-K.: J. Items that can be harmful to children, such as medications, poisons, cleaning supplies and chemicals, and equipment, tools, knives and other potentially dangerous utensils, shall kept in a locked cabinet or other secure place that ensures they are inaccessible to children.

K. Plastic bags, when not in use, regardless of purpose or use, shall be made inaccessible to children.

#### Finding:

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1901-J-K. Based on observations on 7/10/18, in the 1st classroom next to the office 3 of 6 outlets did not have a cover outlet. Items such as Rodan and Fields sunscreen lotion was sitting on a rail in the activity center. S2 retrieved it and put it away during the inspection. In S5's classroom there was a roll of clear plastic bags under the sink area. S2 retrieved them and placed them in a secured cabinet making them inaccessible to the children.

### **1921-C: Evacuation Pack**

**Not Met**

1921-C: Evacuation Pack. The center shall have an evacuation pack, the location of which is known to all staff, that at a minimum shall contain:

1. a list of area emergency phone numbers;
2. a list of emergency contact information and emergency medical authorization for all enrolled children;
3. an emergency pick up form;
4. first aid supplies, hand sanitizer, wet wipes, and tissue;
5. diapers for children who are not toilet trained and plastic bags for diapers;
6. a battery powered flashlight and radio and batteries;
7. food for children under the age of 4, including infant food and formula; and
8. disposable cups and bottled water.

### **Finding:**

1921-C Based on observations on 7/10/18, S1 had an evacuation pack but it failed to include hand sanitizer, bottled water, and food for children under the age of 4. S1 has water on the center's premises.