Date - 07/10/2018 License # - 1102 Action Code - 6 - FOLLOW-UP to ANNUAL SURVEY

## Statement of Deficiencies

1715-A.2: Photo Identification Not Met

1715-A.2: Personnel files for each staff member shall be maintained at the center and shall include the following: copy of a state or federal government issued photo identification;

## Finding:

1715-A.2 Based on record review: The center did not have a copy of S5's State or federal government issued photo Identification available for review. A copy of S5's photo identification was obtained prior to Specialists departure.

## 1719-A.-B.: Orientation Training

**Not Met** 

1719-A.-B.: Within seven calendar days of date of hire, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

- 1. child abuse identification and reporting;
- 2. emergency preparation;
- 3. licensing regulations; and
- 4. safe sleep practices,

Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

- 1. child development;
- 2. child guidance;
- 3. learning activities;
- 4. health and safety;
- 5. shaken baby prevention;

## Finding:

1719-A.-B. Based on record review: S8 lacked documentation that 2 of 9 staff, S4 and S9, received additional orientation within thirty days of date of hire. S8 stated that they had completed their 30 day Orientation, but had not signed their forms.