

## Statement of Deficiencies

### 1507.C.: Daily Attendance Records - Independent Contractors

Not Met

1507.C.: Independent Contractors. A daily attendance record for all extracurricular personnel, therapeutic professionals and other independent contractors, to include the first and last name of the contractor, date of visit, arrival and departure times, name of staff member that accompanied contractor, if required, and purpose of the visit.

#### Finding:

1507.C. Based on observations/record review on 07/09/2020 at approximately 1:50pm, S1 failed to have documentation of a daily attendance record for independent contractor, O1, who was present on the play yard during the licensing inspection. There was no documentation of O1's first and last name, arrival time, and staff accompanying O1 at all times while on the play yard.

Corrective Action Plan: Effective immediately, S5 stated that she will accompany all independent contractors at all times while any yard work is being done.

### 1807.C.: CCCBC-Based Determinations of Eligibility for Visitors and Contractors

Not Met

1807.C.: C. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each visitor or independent contractor of any kind, and shall have documentation of said determination available at all times for inspection upon request by the licensing division, unless the visitor or independent contractor, other than therapeutic professionals as defined in §103, will be accompanied at all times while at the center when children are present, by an adult staff member who is not being counted in child-to-staff ratios. The center shall have documentation of said determination of eligibility, or documentation of the accompanying staff member, available at all times for inspection upon request by the Licensing Division.

#### Finding:

1807.C. Based on observations/record review on 07/09/20 at approximately 1:50pm, S1 failed to obtain a CCCBC-based determination of eligibility for child care purposes from the department for an independent contractor, prior to the person being present at the center or performing services as evidence by: O1 was present on the play yard on 07/09/20, during the licensing inspection without documentation of an eligible CCCBC. Also, there was no documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied O1 at all times while on the center's play yard. Documentation did not include the first and last name, date, arrival time, or staff member accompanying at all times. Specialist observed O1 leave the play yard at 2:15pm.

Corrective Action Plan: Effective immediately, S5 stated she will accompany independent contractors on premises at all times.