

## **Statement of Deficiencies**

### **1707-B.1&2: Required Staffing - Staff in Charge**

**Not Met**

1707-B.1&2: When the director or director designee is not on the premises due to a temporary absence or during night time care hours, there shall be an individual appointed as staff-in-charge.

1. The staff-in-charge shall be at least age 21.
2. The staff-in-charge shall have the authority to respond to emergencies, inspections, parental concerns, and have access to all required information.

#### **Finding:**

1707 B 1&2 Based on interview: According to S1, S2 had the key to the office and S1 did not have access to any documentation that was not in the classrooms. When the Director or director designee is not on the premises due to temporary absence, there was not an individual at least 21 years of age appointed as Staff-in-Charge who is given the authority to respond to emergencies, inspections/inspectors, and parental concerns and have access to all required information.

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### **1921-E: Tornado Drills**

**Not Met**

1921-E: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

#### **Finding:**

1921-E Based on record review:

The provider did not have documentation of tornado drills that were conducted at least once per month during the months of March 2017, April 2017 and June 2017.