

Statement of Deficiencies

1501.A.: Operations

Not Met

1501.A.: A center shall operate within the licensed capacity, age range, hours of operation and other specific services designated on its license.

Finding:

1501.A. Based on record review on 7/3/19 at 12:15 pm, S1 did not notify the department prior to making changes that had an effect on the license as S1 failed to operate within the licensed capacity as LS observed the center's licensing capacity is 15. LS observed on 3/8/19, 16 children arrived from 8:50 am - 3:00 pm on the children daily attendance logs.

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B. Based on record review on 7/3/19 at 11:23 am, S1 did not maintain documentation of a daily attendance record for Staff and Owners, to include the time of arrival and departure as LS observed S1 was signed in on today's daily attendance at 7:30 am but was not present at the center upon LS arrival. LS observed S1 arriving to the center at approximately 10:11 am. LS observed S3 was present at the center but failed to sign in on today's daily attendance log. LS also observed S1 failed to document her departure from the center on 6/17/19.

1711.A.&B.&D.&G.: Child to Staff Ratio

Not Met

1711.A.&B.&D.&G.: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
 2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	11:1
3 years	13:1
4 years	15:1
5 years	19:1
6 years and up	23:1

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

Finding:

1711.B.1. Based on record review on 7/3/19 at 11:41 am, S1 did not maintain minimum child to staff ratio at all times and have at a minimum of 2 child care staff present at an early learning center when more than one child is present as one staff, S1, was supervising 6 children age (1) 7mth old, (3) 1 yr olds, (2) 2yr olds on 2/20/19. LS observed S1 arrived to the center at 7:00 am and supervised the 6 children independently from 8:00 am until S3 arrived at 8:16 am. Child to staff ratio for this age group is 5 children to 1 staff.

On 4/3/19, S1 was present at 7:20 am, and was supervising (1) child age (1) 2yr old at 7:48 am. LS observed 4 children ages (1) 8 mth old, (2) 1 yr olds, and (1) 2 yr old arrived at 8:00 am, which S1 supervised independently until S3 arrived at 8:37 am.

Statement of Deficiencies

1717.A.: Independent Contractors Records

Not Met

1717.A.: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, local school district staff, and departmental staff other than those responsible for inspecting centers:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation CCCBC-based determination of eligibility for child care purposes from the department or documentation of the adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was at the center when children were present, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while at the center when children were present, and the signature of both the contractor and the accompanying staff member.

Finding:

1717.A. Based on record review/interview(s) on 7/3/19 at 1:30 pm, S1 did not have documentation on file for Independent Contractors that included person's name, address, phone number, list of duties performed while at the center as S1 failed to have this information readily available for LS to review for O2 and O3. S1 stated that she had the form but it was not completed.

S1 did not have documentation of the adult staff member not otherwise counted in child to staff ratios that accompanied the contractor(s) at all times while the contractor(s) were at the center when children were present, to include language stating that the contractor(s) were accompanied by the staff member at all times while at the center when children were present, and the signature of the accompanying staff member as LS observed O3 (FPSB personnel) was present on the center premises on 4/30/19, from 9:10 am - 10:50 am without a documented accompanying staff.

1807.C.: CCCBC-Based Determinations of Eligibility for Visitors and Contractors

Not Met

1807.C.: C. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each visitor or independent contractor of any kind, and shall have documentation of said determination available at all times for inspection upon request by the licensing division, unless the visitor or independent contractor, other than therapeutic professionals as defined in §103, will be accompanied at all times while at the center when children are present, by an adult staff member who is not being counted in child-to-staff ratios. The center shall have documentation of said determination of eligibility, or documentation of the accompanying staff member, available at all times for inspection upon request by the Licensing Division.

Finding:

1807.C. Based on interview(s) on 7/3/19 at 1:20 pm, a CCCBC-based determination of eligibility for child care purposes from the department was not available for inspection upon request by the the licensing division for O3, and prior to the person being present at the center or performing services as LS requested the CCCBC's for O3 as O3 was on the center premises per the center's visitor logs. S1 stated she did not obtain this information for O3 before the person performed any duties on the center premises and did not have this information readily available for LS to review.

1901.M.: Strings and Cords

Not Met

1901.M.: Strings and cords, including but not limited to those found on equipment, window coverings, televisions and radios, shall be inaccessible to children under age 4.

Finding:

1901.M. Based on observations on 7/3/19 at 10:11 am, strings and cords were accessible to children under age 4 as LS observed a window air conditioning unit with a cord that was accessible to children in both S2 and S3's classroom during the center walk through. LS observed S2 supervising 4 children ages (3 mths - 1yrs old) and S3 supervising 7 children (ages 2 yr to 9 yrs old).

Statement of Deficiencies

1921.A.: Emergency Preparedness and Evacuation Planning

Not Met

1921.A.: Emergency and Evacuation Plan. The director shall consult with appropriate state and local authorities and shall establish and follow a written multi-hazard emergency and evacuation plan to protect children in the event of emergencies that at a minimum shall:

1. address any potential disaster related to the area in which the center is located;
2. include procedures for sheltering in place, lockdown and evacuation to a pre-determined site for potential threats to the safety, health and well-being of children in care;
3. include specific procedures for handling infants through two year olds, including food and formula;
4. include specific procedures for handling children with special needs, including the evacuation and transportation of children in wheelchairs;
5. include a system to account for all children;
6. include a system, and a back-up system, for contacting parents and authorized third party release caretakers;
7. include a system to reunite children and parents following an emergency;
8. include procedures for providing information about the emergency plan to parents at the time of enrollment and when changes occur;
9. be reviewed annually for accuracy and updated as changes occur; and
10. be reviewed with all staff at least once per year.
11. practice drills shall be conducted at least twice per year to include all children and shall be documented.

Finding:

1921.A. Based on record review/interview(s) on 7/3/19 at 12:32 pm, S1 failed to have a written multi-hazard emergency and evacuation plan to include the following:

1. address any potential disaster related to the area in which the center is located;
2. include procedures for sheltering in place, lockdown and evacuation to a pre-determined site for potential threats to the safety, health and well-being of children in care;
3. include specific procedures for handling infants through two year olds, including food and formula;
4. include specific procedures for handling children with special needs, including the evacuation and transportation of children in wheelchairs;
5. include a system to account for all children;
6. include a system, and a back-up system, for contacting parents and authorized third party release caretakers;
7. include a system to reunite children and parents following an emergency;
8. include procedures for providing information about the emergency plan to parents at the time of enrollment and when changes occur; as S1 stated she did not complete the information for LS to review. LS provided S1 the sample evacuation plan via email on 1/14/19. S1 was cited on 2/19/19, due to S1 failing to have this information readily available for LS to review.

1921.E.: Tornado Drills

Not Met

1921.E.: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

Finding:

1921.E. Based on record review on 7/3/19 at 12:42 pm, S1 did not have documentation of tornado drills that were conducted at least once per month during the months of March, April, May, and June as LS observed there were no drills conducted during March, May, and June for 2019. LS observed the April 2019 tornado drill was complete in exception to the date of the drill. Only the number (4) representing April was documented for the date of the drill.