

## Statement of Deficiencies

### 1501-A: Operations

Not Met

1501-A: A center shall operate within the licensed capacity, age range, hours of operation and other specific services designated on its license.

#### Finding:

1501-A Based on observations/interview(s): Specialist found that the center staff utilized unlicensed classroom space as a classroom for school age children. Specialist observed that center staff have converted the rear hallway of the center into classroom space. Specialist recalls that she has never observed this area uses as classroom space during prior inspections. S1 stated that this area is currently being used as classroom space for summer camp aged children. Specialist observed activity stations set up for the children. S1 corrected prior to Specialist departure.

The Director did not notify the Licensing Division prior to making changes that had an effect on the license as the provider is providing field trip transportation without prior approved by the Licensing Division. Specialist found that the center has taken children in care on field trips on May 30, 2018, June 6, 13, and 20, 2018.

### 1707-D. 1&2: Staff Age Requirements

Not Met

1707-D. 1&2: Staff

1. Staff shall be age 18 or older.
2. A person age 17 may be included in the child to staff ratio if the person works under the direct supervision of an adult staff member.

#### Finding:

1707-D.1: Based on observations, interview, and record review: The provider hired a staff under age 18. Specialist observed S16 present and working with children in the center on July 3, 2018. Specialist reviewed S16's staff file and found that S16 is aged 16( born August 25, 2001). S1 stated that S16 is a summer staff and is always under the supervision of an adult staff member. Specialist found that S16 was under the S5; however, S16 does not meet the exemption as she is aged 16.

### 1715-A.2: Photo Identification

Not Met

1715-A.2: Personnel files for each staff member shall be maintained at the center and shall include the following:  
copy of a state or federal government issued photo identification;

#### Finding:

1715-A.2 Based on record review/interview(s): The center did not have a copy of S4, S7, S8, S9, S10, S11, S13, S14, S15, S16, or S18's State or federal government issued photo Identification available for review. S1 corrected prior to Specialist departure.

### 1719-A.-B.: Orientation Training

Not Met

1719-A.-B.: Within seven calendar days of date of hire, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices,

Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention;

#### Finding:

1719-A.-B. Based on record review: Provider lacked documentation that 4 of 18 staff, S4, S9, S16, and S17, received orientation or additional orientation within thirty days of date of hire.

## ***Statement of Deficiencies***

### **1903-D.1-4: Indoor Space - 35 Square Feet**

**Not Met**

- 1903-D.1-4: 1. A minimum of 35 square feet of usable indoor space shall be available per child. The space shall not include toilet facilities, hallways, lofts, storage spaces, stairways, lockers, offices, storage or food preparation areas, rooms used exclusively for dining or sleeping, or rooms used exclusively for the care of ill children.
2. The maximum number of children in care at one time, whether on or off the premises, shall not exceed the capacity as specified on the current license.
3. Any room counted as play space shall be available for play for the duration of the hours of operation.
4. Indoor space shall include an area for dining, which may be in each classroom.

#### **Finding:**

1903-D.1-4 Based on observations and interview: Center staff failed to provide at least 35 square feet of indoor space per child ( not including hallways) on July 3, 2018. Specialist observed S5 and 11 school aged children using the hallway as classroom space. Specialist observed that the hallway was set up as a classroom. S1 stated that this area is the school aged campers classroom. Specialist advised S1 that hallways could not be used as classroom space and that the children must have 35 square feet of countable indoor space each. S1 corrected by moving the children to another classroom prior to Specialist departure.