Date - 07/02/2018 License # - 16177 Action Code - 5 - ANNUAL SURVEY

## Statement of Deficiencies

## 1807-B.: CCCBC-Based Determinations of Eligibility for Volunteers and Staff

**Not Met** 

1807-B.: B. Volunteers and Staff. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each volunteer, staff member, or employee of any kind, and shall have documentation of said determination available at all times for inspection upon request by the Licensing Division.

## Finding:

1807-B. Based on record review: An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each volunteer, staff member, or employee of any kind, and shall have documentation of said determination available at all times for inspection upon request by the Licensing Division. There was not a CCCBC on file for staff member, S6, during the visit. S6, was hired on 5/5/18 and submitted a RTR, dated 5/3/18, prior to being present and working at the center. S1, the director, stated she misunderstood that all staff must now have a CCCBC on file prior to working at the center. S6 left the center premises at 12:30pm. S1 submitted documentation of a request for a CCCBC for S6 during the visit.