

Statement of Deficiencies

1501.A.: Operations

Not Met

1501.A.: A center shall operate within the licensed capacity, age range, hours of operation and other specific services designated on its license.

Finding:

1501.A. Based on observations/record review: S5 made changes that had an effect on the license as S5 is licensed to care for children ages 6 weeks - 12yrs old, however the Specialist observed C2, a 13yr old, on premises during the Licensing visit. On 7/1/2019 at approximately 2:25pm, S5 stated she is unable to find someone to keep C2, and that she attempted to complete a Change Report online to increase her licensed age. S5 was advised again that C2 can not be in care on the premises.

1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

NEW 1507.A. Based on record review: On 7/1/2019 at approximately 2:15pm, S5's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 20 children were present and 19 children were signed in on the log. S1 stated C3 was not signed in.

While reviewing children's folders at approximately 3:10pm, the Specialist observed that C4, C5, and C19's last names were different than listed on the daily attendance log for 7/1/2019. S1 stated she provided the correct children's folders, however she wrote the incorrect last names on the attendance record.

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

NEW 1507.B. Based on record review: On 7/1/2019 at approximately 2:15pm, S5's daily attendance record for staff did not accurately reflect the staff and owners on the child care premises at any given time. At time of Specialist's arrival at 2:15pm, staff attendance records showed that S1 arrived at 7:00am, however S1 was not on premises. There was no documentation of S1's departure time. S5 stated S1 left the center a few minutes prior at 2:12pm to run an errand. S5 documented S1's departure time on the sign in records as 2:12pm. Corrected during the Licensing visit.

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1711.A.&B.&D.&G.: Child to Staff Ratio

Not Met

1711.A.&B.&D.&G.: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.

D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children		Ratio
Infants under 1 year		5:1
1 year	7:1	
2 years		11:1
3 years	13:1	
4 years	15:1	
5 years	19:1	
6 years and up	23:1	

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

Finding:

NEW 1711.A.B.D.G.: Based on observations: S5 failed to meet the required child to staff ratio for children of the following ages: 6 children age 7mos - 1yr old with one staff. The required ratio for children of this age is 5 children per 1 staff person. On 7/1/2019 at approximately 2:16pm, the Specialist observed one staff with 5 infants and 1 one year old in the infant classroom. Ratio was met at 2:33pm when S1 took one child to the other classroom. S5 and S1 were advised that the ratio in the infant classroom must be met at all times even during nap time.