

Statement of Deficiencies

7305-I: Staff Attendance

Not Met

7305-I: A daily attendance record for staff, including the director/owner, to include the time of arrival and departure shall be maintained. Staff shall document in/out when not on the child care premises. This record shall accurately reflect persons on the child care premises at any given time.

Finding:

7305-I Based on record review/interview(s): The center's staff daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by: On 5/7/14, 5/8/14, 5/9/14, and 5/12/14 S6 and S7 were present in the facility, according to S4, conducting their four days of supervised training. S6 and S7 were not signed into the staff attendance log on 5/7/14, 5/8/14, 5/9/14 and 5/12/14.

7311-A.2: Reference Checks

Not Met

7311-A.2: A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include documentation of three current, positive reference checks or telephone notes signed and dated. These references shall be obtained from persons not related to the employee.

Finding:

7311-A.2 Based on record review: Documentation of three current, positive non related reference checks or telephone notes signed and dated was not available for staff S6 and S7. S6 and S7 were rehired by the facility on 5/7/14 and facility did not have documentation of three current reference checks.

7311-A.4: Health Statement

Not Met

7311-A.4: A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include a written statement of good health signed by a physician or designee. Health statement dated within three months prior to offer of employment or within one month after date of employment is acceptable. A health statement is required every three years. Originals shall be presented upon request.

Finding:

7311-A.4 Based on record review: Health records to include documentation of good health, signed by a physician or designee were not available for staff S6 and S7. Staffs hire date is 5/7/14 and no health statement was obtained on staff within 30 days of hire.

7315-A: Child/Staff Ratio

Not Met

7315-A: There shall always be a minimum of two staff present during hours of operation when children are present. In addition, child/staff ratios shall be met at all times as the number of children supervised by one staff person shall not exceed the ratios as indicated below. Only those staff members directly involved in child care and supervision shall be considered in assessing child/staff ratio.

Ages of Children	Child/Staff Ratio
Infants under 12 months	5:1
One year old	7:1
Two year old	11:1
Three year old	13:1
Four year old	15:1
Five year old	19:1
Six year old and up	23:1

An average of the child/staff ratio may be applied to mixed groups of children ages two, three, four, and five. Ratios for children under two or over five years old are excluded from averaging. When a mixed group includes children less than two years of age, the age of the youngest child determines the ratio for the group to which the youngest child is assigned. When a mixed group includes children both older and younger than six years old and older, the ages of the children less than six determine the ratio for the group. During naptime, required staffing shall be present in the building to satisfy child/staff ratios and be available to assist as needed (refer to Section 7317 regarding supervision requirements). Staff counted for purposes of meeting child/staff ratio shall be awake.

Finding:

7315-A Based on observations: Provider did not meet child/staff ratio requirements at all times as 14 children C1 through C14 ages one years old and two years old were being supervised by 1 staff, S2 at approximately 8:30am. Child/staff ratio requirements require a minimum of two staff present for 14 children with average ages of one and two years old. Staff S8 and S9 arrived at 8:48am and class was within ratio requirements.