

Statement of Deficiencies

7305-H: Children's Daily Attendance

Not Met

7305-H: A daily attendance record for children, completed by the parent or center staff, including the time of arrival and departure of each child and the name of the person to whom the child was released, shall be maintained. This record shall accurately reflect the children on the child care premises at any given time. If the record is completed by center staff, that individual shall write the first and last name of the person to whom the child was released and sign his/her own name. Children who leave and return to the center during the day shall be signed in/out. A computerized sign in/out procedure is acceptable if the record accurately reflects the time of arrival and departure as well as the name of the person to whom the child was released.

Finding:

7305-H Based on record review: The daily attendance log for children did not include the time of departure of each child and the name of the person to whom the child was released.

Findings Include:

On 5/27/14 and 5/28/14 there was no time of departure for C1 according to the children's daily attendance log.

On 5/23/14, 5/27/14, 5/29/14 and 5/30/14 C2 did not have a departure time recorded to the Children's daily attendance log, and on 5/23/14, 5/29/14, and 5/30/14 to whom the child was released to is not recorded on the children's daily attendance log.

7328.G.1: Fire Drills

Not Met

7328.G.1: Fire drills shall be conducted at least once per month. Drills shall be conducted at various times of the day to include all children (children attending on certain days only and/or at certain times only) and shall be documented. Documentation shall include:

date and time of drill;

number of children present;

amount of time to evacuate the center;

problems noted during drill and corrections noted; and

signatures (not initials) of staff present.

The Licensing Section recommends that at least one fire drill every six months be held at rest time.

Finding:

7328.G.1 Based on record review:

The provider's documentation of fire drills was inaccurate with the children count.

New Findings Include:

A drill completed on 5/27/14 at 10:59 for building #2 shows 32 children present. Review of the children's daily attendance log indicated that 30 children were signed into the center.