

## **Statement of Deficiencies**

### **1507-A: Daily Attendance Records - Children**

**Not Met**

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### **Finding:**

1507-A Based on observations/record review:

The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 51 children were present and 47 children were signed in on the log.

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### **1507-C: Daily Attendance Records - Independent Contractors**

**Not Met**

1507-C: A daily attendance record for all extracurricular personnel, therapeutic professionals and other independent contractors, to include the first and last name, date of visit, arrival and departure times, and purpose of the visit.

#### **Finding:**

\*\* NEW \*\* 1507-C Based on record review/observations:

The center's independent contractors daily attendance record did not accurately reflect when the independent contractor was on the child care premises on 06/28/2018. Specialists observed O1 and O2 on premises in the fellowship hall with three staff and 16 children. O1 and O2 were not signed in on the visitors log.

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