

Statement of Deficiencies

713.A.: Office of Public Health, State Fire, City Fire Approval

Not Met

713.A.: Annual licensing inspections by the department, current approvals by the Office of Public Health, Office of State Fire Marshal, and city fire (if applicable), and academic approval by the department (if type III center) shall be required before the expiration of an existing license. However, if a center has documentation establishing that the center requested an inspection by the Office of Public Health or the Office of State Fire Marshal prior to the expiration of the existing license, these approvals may be submitted to the department within 90 calendar days of the date of the license renewal.

Finding:

713.A. Based on record review: S1 lacked documentation of a current annual inspection and approval from City Fire. City Fire's expiration date is documented as 10/31/2018.

1503.D.: Waiver of Liability

Not Met

1503.D.: Parents shall not be required to waive the center's responsibility.

Finding:

1503.D. Based on record review: Parents are required to waive the center's responsibility (hold the center and staff harmless) in the event that a child has an accident or emergency that requires medical treatment, according to the emergency release form observed in the children's files.

1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A. Based on observation/record review:

Daily attendance records were not maintained due to the following:

- At approximately 10:00am Specialists observed 31 children present on the center's premises, however 28 children were signed in on the log on 6/27/19. S1 corrected the attendance at 10:18am.
- Children were signed onto the daily attendance log; however children's sign out time and parent signatures were missing on the following dates: 5/1/2019, 5/6/2019, 5/7/2019, 4/3/2019, and 4/4/2019 .

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B. Based on observation/record review:

Daily attendance record was not met due to the following:

- Specialist observed 7 staff present on the center's premises; however only 5 staff were signed in on 6/27/19.
- S1 stated that she and S8 do not sign in and out for daily attendance. There is no record of S1 and S8 daily attendance.

1507.E.: Daily Attendance Records - Visitors

Not Met

1507.E.: A daily attendance record for all visitors to include the name, date of visit, arrival and departure times, and the purpose of the visit.

Finding:

1507.E. Based on record review and interview:

There is no daily attendance record for all visitors to include the name, date of visit, arrival and departures time and the purpose of the visit. S1 stated there is no daily attendance record for visitors on the center's premises as she did not know this is required.

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1707.A.1.&2.: Required Staffing - Director or Director Designee

Not Met

1707.A.1.&2.: Director or Director Designee. Each center shall have a qualified director or qualified director designee.

1. The director or director designee shall be an on-site, full-time staff person at the center during the daytime hours of operation (prior to 9 p.m.). When the director is not an on-site full-time employee at the licensed location, there shall be a qualified director designee who is an on-site full-time employee at the licensed location.
2. The director or director designee shall be responsible for planning, managing, and controlling the center's daily activities, as well as responding to parental concerns and ensuring that minimum licensing requirements are met.

Finding:

1707.A.1. Based on record review and interview: Specialist is unable to determine if S8 is a full time staff at the center during hours of operation, as there was no documentation of an attendance log available for review on S8. S1 stated that she and S8 do not have an attendance log. S1 is the staff in charge as there is no documentation that S1 is qualified as designee.

1711.A.&B.&F.&G.: Child to Staff Ratio

Not Met

1711.A.&B.&F.&G.:

- A. Child to staff ratios are established to ensure the safety of all children.
- B. Minimum child to staff ratios shall be met at all times.
 1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
 2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- F. Minimum Child to Staff Ratios for Type I centers:

Ages of Children	Ratio		
Infants under 1 year	6:1		
1 year		8:1	2 years
3 years	14:1		12:1
4 years	16:1		
5 years	20:1		
6 years and up		25:1	

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5.
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

Finding:

1711.A.&B.1.: Based on record review and interviews: There was not a minimum of two staff members present at the early learning center when more than one child was present as evidenced by the following: Review of staff and children attendance logs dated 6/27/19 has documentation that S5 was present with more than one child from 7:15am to 7:30am until S3 arrived at 7:30am. When S3 arrived at 7:30am, S5 had 4 children present.

1915.B.&C.: Health Services - Parental Notification

Not Met

1915.B.&C.:

B. Reporting. Incidents, injuries, accidents, illnesses, and unusual behavior shall be documented and reported to the parent no later than when the child is released to the parent or authorized representative on the day of the occurrence.

C. Immediate Notification. The parent shall be immediately notified in the following circumstances:

1. blood not contained in an adhesive strip;
2. head or neck or eye injury;
3. human bite that breaks the skin;
4. animal bite;
5. impaled object;
6. broken or dislodged teeth;
7. allergic reaction skin changes (e.g. rash, spots, swelling, etc.);
8. unusual breathing;
9. symptoms of dehydration;
10. temperature reading over 101° oral, 102° rectal, or 100° axillary; or
11. injury or illness requiring professional medical attention.

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Finding:

1915.C. Based on record review and interview. Immediate parental notification was not met. At approximately 10:45am Specialists conducted a record review and observed the following:

- On 5/29/2019, child injured (cut/scratched) his right hand at 12:50pm; however parents were not notified of the incident until 4:30pm.
- On 6/14/2019, a child's hair was pulled (some hair was pulled out) by another child at 12:10pm; however parents were not notified of the incident until 5:10pm.
- On 6/26/2019, a child was scratched on the face while playing outside at 11:30am ; however parents were not notified of the incident until 5:30pm.
- On 6/26/2019, a child threw himself onto the floor and hit his head on a toy at 10:00am; however parents were not notified of the incident until 5:30pm.

Specialist did not observe any documentation of illnesses. S1 stated illnesses that occur at the center are not documented.
