

## Statement of Deficiencies

### 1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507.A. Daily Attendance Records: Based on record review: On 06/27/2019 at 1:10pm, Specialist reviewed the daily attendance records and observed the daily attendance log for children did not include the departure of each child and the name of the person to whom the child was released 17 times from 05/06/2019 to 06/28/2019.

### 1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

#### Finding:

1507.B. Daily Attendance Records-Staff and Owners: Based on record review: On 06/27/2019 at 1:16pm, the Specialist reviewed the daily attendance records for the staff and owners and observed the center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by S1 not being signed in to the center on 06/27/2019. S1 signed in prior to Specialist departure.