

Statement of Deficiencies

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review on 06/26/2018, provider failed to maintain a daily attendance record for children that include the child's first and last name, arrival and departure times; and first and last name of person or entity to whom the child is released; accurately reflect children on the center premises at any given time, and be used to sign in and out if a child leaves and returns to the center during the day as evidenced by the daily attendance log dated 06/26/2018 indicate only 7 of 14 children were signed in.

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B Based on record review on 06/26/2018, provider failed to maintain a daily attendance record for all staff members to include the first and last name of the staff member or owner and arrival and departure times; accurately reflect the staff members and owners on the center premises at any given time; and be used to document staff members and owners who leave and return to the center during the day as evidenced by the daily employee attendance log for each staff indicate that S1 and S2 were not signed out on 06/25/2018 and S1, S2, S3, and S4 were not signed in on 06/26/2018. Per S4's statement she left the center on 06/26/2018 at 10:00 AM and arrived back at 11:00 AM but failed to sign in or out upon departure or arrival.