

## Statement of Deficiencies

### 1509-A.9: Electronic Devices Policy

Not Met

1509-A.9: Electronic Devices Policy that provides that all activities involving electronic devices, including but not limited to television, movies, games, videos, computers and hand held electronic devices, shall adhere to the following limitations:

- a. Electronic device activities for children under age two are prohibited; and
- b. Time allowed for electronic device activities for children ages 2 and above shall not exceed 2 hours per day.

#### Finding:

1509-A.9 Based on observations on 6/26/18, S4 did not follow the Electronic Devices Policy as Electronic Devices were used by children under age 2. S4 has five children with 2 one yr olds in her classroom looking at a video on an IPAD. S4 corrected during the visit.

### 1707-A.1&2: Required Staffing - Director/ Director Designee

Not Met

1707-A.1&2: Each center shall have a qualified director or qualified director designee.

1. The director or director designee shall be an on-site, full-time staff person at the center during the day time hours of operation (prior to 9:00 p.m.).
2. The director or director designee shall be responsible for planning, managing, and controlling the center's daily activities, as well as responding to parental concerns and ensuring that minimum licensing requirements are met.

#### Finding:

1707-A.1&2: Based on record review on 6/26/18, S1 did not have a qualified Director who is an on-site full time staff person at the center during the day time hours of operation (prior to 9:00 p.m.) and responsible for planning, managing, and controlling the center's daily activities, as well as responding to parental concerns and ensuring that minimum licensing requirements are met. According to the staff daily attendance log and S1, S10 has not worked in the center since 6/4/18 due to a sick child. S1 stated that S10 officially resigned as of 6/26/18.

### 1717-A: Independent Contractors Records

Not Met

1717-A: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, Department of Education, Office of Early Childhood staff and local school district staff:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation of a CCCBC-based determination of eligibility for child care purposes from the department or documentation of the adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was at the center when children were present, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while at the center when children were present, and the signature of both the contractor and the accompanying staff member.

#### Finding:

1717-A-1,2,3: Based on record review on 6/26/18, S1 did not have documentation of a CCCBC-based determination of eligibility for child care purposes from the department for O4. O4 was present at the center on 4/19/18 at 8:30am and on 4/30/18 at 8:30 to 10:30am. O4 did not have a completed independent contractor information record that included her name, address, phone number, and a list of duties performed while in the center. According to the visitor sign in sheet there was no signature for a staff member documenting that O4 was accompanied by a staff person not counted in ratio while she was present in the center.

### 1725-A.-D.: Medication Management Training

Not Met

1725-A.-D.: A. All staff members who administer medication shall have medication administration training.

B. Whether administering medication or not, each early learning center shall have at least two staff members trained in medication administration.

C. Such training shall be completed every two years with an approved Child Care Health Consultant.

D. A licensed practical nurse (LPN) or registered nurse (RN) with a valid nursing license shall be considered to have medication administration training.

#### Finding:

1725-A.-D. Based on record review on 6/26/18, S1 did not have at least two staff members trained in medication administration whether the early learning center administers medication or not. S10 had medication management training but has not worked in the center since 6/4/18 and officially resigned on 6/26/18. S3 is the only other staff person that has medication management training. Advised S1 that she needed 2 staff persons with medication management training.

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### 1901-J.-K.: Items That Can be Harmful to Children

Not Met

1901-J.-K.: J. Items that can be harmful to children, such as medications, poisons, cleaning supplies and chemicals, and equipment, tools, knives and other potentially dangerous utensils, shall be kept in a locked cabinet or other secure place that ensures they are inaccessible to children.  
K. Plastic bags, when not in use, regardless of purpose or use, shall be made inaccessible to children.

#### Finding:

1901-J.-K. Based on observations on 6/26/18, items that can be harmful to children, such as baby powder was in a basket in the children's restroom, it was not kept in a locked cabinet or other secure place that ensures they are inaccessible to children. S1 corrected during the visit.

### 1901-P: Staff Personal Belongings

Not Met

1901-P: The personal belongings of center staff members shall be inaccessible to children.

#### Finding:

1901-P Based on observations on 6/26/18, the personal belongings of center staff members S3 was accessible to children as evidenced by S3's purse was sitting on the table in her classroom area. S3 corrected during the visit.

### 1901-Q: The Safety Box

Not Met

1901-Q: The center shall post a copy of the current The Safety Box newsletter issued by the Louisiana Office of the Attorney General and shall immediately remove from the early learning premises any items listed as recalled.

#### Finding:

1901-Q Based on observations on 6/26/18, the center did not post a copy of the current The Safety Box newsletter issued by the Louisiana Office of the Attorney General. The last safety box posted was dated for Spring 2012 and Winter 2013. Specialist advised S1 where the newsletter was located and S1 corrected during the visit.

### 1907-E.2: Cribs Free of Toys and Other Soft or Loose Bedding

Not Met

1907-E.2: Cribs shall be free of toys and other soft or loose bedding, including comforters, blankets, sheets, bumper pads, pillows, stuffed animals and wedges when the child is in the crib.

#### Finding:

1907-E.2 Based on observations on 6/26/18, the center's cribs were not free of toys or other soft or loose bedding (including comforters, blankets, sheets, bumper pads, pillows, stuffed animals and wedges) while the child was in the crib as evidenced by S5 & S6 allowed C7 and C8 to play with toys while laying in the crib. S5 removed C7 and C8 from the crib and placed them on the floor.

### 1911-G: Pacifier Attached

Not Met

1911-G: Pacifiers attached to strings or ribbons shall not be placed around the neck or attached to the clothing of a child.

#### Finding:

1911-G Based on observations on 6/26/18, a pacifier that was attached to balloon string was placed around the neck of C9. S4 cut the string and removed it during the visit. In S5 and S6's classroom C1 had a pacifier attached to his clothing. Advised S5 and S6 to unattach the pacifier from C1's clothing. Pacifier was still attached after walk-through of the center.

### 1919-A&B: Food Service and Nutrition - Menu

Not Met

1919-A&B: All meals and snacks provided by the center, and their preparation, service and storage, shall meet the requirements for meals of the U.S. Department of Agriculture (USDA) Child and Adult Care Food Program (CACFP) and 7 C.F.R. 226.20 and the Louisiana Sanitary Code, Title 51, Part XXIII, found at LAC 51:XXXIII. For the current CACFP meal patterns, contact the Louisiana Department of Education, Division of Nutrition Support.

The weekly menu shall:

1. be planned for each day of the week and list the specific food items served;
2. be prominently posted by the first day of each week and remain posted throughout the week; and
3. have substitutions or additions posted on or near the menu.

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### **Finding:**

1919-A&B-2: Based on observation on 6/26/18, The Current weekly menu listing specific food items served for each day of the week was not prominently posted by the first day of each week and remain posted throughout the week. corrected during the visit.

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### **1921-C: Evacuation Pack**

**Not Met**

1921-C: Evacuation Pack. The center shall have an evacuation pack, the location of which is known to all staff, that at a minimum shall contain:

1. a list of area emergency phone numbers;
2. a list of emergency contact information and emergency medical authorization for all enrolled children;
3. an emergency pick up form;
4. first aid supplies, hand sanitizer, wet wipes, and tissue;
5. diapers for children who are not toilet trained and plastic bags for diapers;
6. a battery powered flashlight and radio and batteries;
7. food for children under the age of 4, including infant food and formula; and
8. disposable cups and bottled water.

### **Finding:**

1921-C Based on observations on 6/26/18, S1 failed to have a completed evacuation pack. The provider failed to have the following: a list of area emergency phone numbers, emergency medical authorization for all enrolled children, an emergency pick up form, hand sanitizer, infant food, and bottled water. S1 corrected during the visit.

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