

Statement of Deficiencies

1103.A.-D.: Critical Incidents and Required Notifications

Not Met

1103.A.-D.: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
 2. serious injury or illness that required medical attention;
 3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
 4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The department and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The department shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the department's Critical Incidents Report Form and shall contain all information requested on the form.

Finding:

1103.A.-D. Based on record review/interview(s): S1 failed to notify within 24 hours of the incident the Department and Child Welfare of the following critical incident: On 6/19/19, at approximately 2:47pm, C1 was left alone in one of the center's transportation vehicles for an undetermined amount of time, following a field trip to PARDS Water Park with S2 and S12. S1 notified the Department on 6/24/19 at 8:29am by submission of a Critical Incident Report indicating C1 was left on the center's van for approximately 5 minutes. S1 notified Child Welfare during the visit on 6/24/19 at 12:41pm. S1 and S2 both failed to immediately notify the Parents of the critical incident: S1 stated he "was caught up dealing with personal issues and was contacted by O1, at 6:10pm." S2 stated she notified S1, who stated he would notify the parents. S1 documented that O1 was notified the same day at 6:10 pm, after O2 picked C1 up from the center at 5:45pm, as documented on the children's daily attendance logs. Per S1, S12 was suspended on 6/20/19 pending investigation.

1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A. Based on record review at 11:15am: The Provider failed to maintain daily attendance records for children records for 6/19/19, as evidenced by the Specialist, the daily attendance logs did not include the first and last name of the person or entity to whom the children were released, for 9 out of 57 children.

1509.A.1.: Child Abuse and Neglect Policy

Not Met

1509.A.1.: Child Abuse and Neglect Policy

- a. As mandated reporters, all staff and owners shall report any suspected abuse or neglect of a child to the Louisiana Child Protection Statewide Hotline 1-855-4LA-KIDS (1-855-452-5437);
- b. An early learning center shall not delay the reporting of suspected abuse or neglect to the Child Protection Statewide Hotline in order to conduct an internal investigation to verify the abuse or neglect allegations; and
- c. An early learning center shall not require staff to report suspected abuse or neglect to the center or management prior to reporting it to the Child Protection Statewide Hotline.

Finding:

1509.A.1. Based on record review/interview(s): S1 and S2 failed to immediately report suspected abuse and neglect to the Child Protection Statewide Hotline, in regards to an incident that occurred on 6/19/19 at approximately 2:47 pm, in which C1 was left alone in the center's transportation vehicle for an undetermined amount of time following a field trip to PARDS Water Park with S2 and S12. S1 reported the incident during the visit on 6/24/19 at 12:41 pm.

1713.A.-C.: Supervision

Not Met

1713.A.-C.: A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.

B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G of this Section or when being provided services by therapeutic professionals, as defined in 103), outdoors, or in vehicles, even momentarily, without staff present.

C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

Statement of Deficiencies

Finding:

1713.A.-C. Based on record review/interview(s): On 6/19/19, at approximately 2:47 pm, C1 was not supervised at all times following a field trip from PARDS Water Park. C1 was left alone and unsupervised in one of the center's vehicles, a Chevrolet van labeled 02, for an undetermined amount of time. C1 was unsupervised as she walked from one of the vans to the front door of the center. S2 and S12 did not know the whereabouts of C1 after returning to the center from the field trip.

2101.A.4.: Transportation - Supervision

Not Met

2101.A.4.: Children shall never be left unattended in a vehicle.

Finding:

2101.A.4. Based on record review/interview(s) at 10:15am: The Specialist reviewed critical incident documentation regarding an incident that occurred on 6/19/19 at approximately 2:47pm, in which C1 was left unsupervised on the center vehicle, a Chevrolet van, for an undetermined amount of time, following a field trip to PARDS Water Park with S2 and S12. C1 unlocked the van door, exited the van, knocked on the center door, and was let in by S2.

2105.A.: Parental Authorization - Field Trip

Not Met

2105.A.: The center shall obtain and maintain a signed parental authorization for each field trip.

Finding:

2105.A. Based on record review at 11:00am: The Specialist observed that the Provider failed to obtain and maintain a signed parental authorization for 16 out of 16 children for the field trip to PARDS Water Park on 6/19/19.

2105.E.: Field Trip - Record

Not Met

2105.E.: A written record for each field trip shall be maintained and shall include the following:

1. date, destination(s) and method of transportation;
2. names of all the children being transported in each vehicle;
3. names of the driver, staff members and other adults being transported in each vehicle;
4. names of other adults who joined the field trip at the destination(s) to assist with supervision of children; and
5. the presence of each child each time the children enter or exit the vehicle.

Finding:

2105.E. Based on record review: A written record for the field trip taken on 6/19/19, failed to be maintained and include the following: names of all the children being transported in each vehicle; names of the driver, staff members, other adults being transported in each vehicle; and the presence of each child each time the children enter or exit the vehicle. The center had 2 vehicles, a Chevrolet and a Ford van, driven on 6/19/19, with only one written field trip record that S2 stated was for both vehicles, although the document shows "Van #02."

2107-B.1.-3.: Field Trip Visual Vehicle Check

Not Met

2107-B.1.-3.: For field trips, each vehicle shall have a visual passenger check and a face-to-name count conducted at all of the following times:

1. prior to leaving center for destination,
2. upon arrival at and prior to departure from each destination, and
3. upon return to center.

Finding:

2107-B.1.-3. Based on record review at 10:45am on 6/24/19, the center's field trip documentation from 6/19/19, showed that the drivers (S2 and S12) failed to conduct a visual passenger check and a face-to-name count for a field trip on 6/19/19, at all times. The document did not accurately reflect the children that exited the vehicle upon arrival back to the center, due to C1 being left unattended on the vehicle for an undetermined amount of time. S12 stated she did not conduct a visual check prior to exiting the vehicle and entering the center building, because she asked S7 if all of the kids were out and S7 told her "yes."