

## Statement of Deficiencies

### 1719.A.-C.: Orientation Training

Not Met

1719.A.-C.: A. Within seven calendar days of the first day present at the center, and prior to assuming sole responsibility for any children, each staff member shall receive center-specific orientation to the policies and practices of the center that at a minimum shall include information on the center:

1. child abuse identification and reporting, including phone numbers for mandatory reporting and suspected child abuse and neglect;
2. location of emergency exits and emergency preparedness plans;
3. handling of emergencies due to food/allergic reactions;
4. location of first-aid supplies;
5. list of children with allergies and special needs;
6. identification of critical staff including but not limited to staff trained in CPR and first aid and staff who can administer medicine;
7. child release policies and restrictions;
8. child-to-staff ratio policies;
9. daily schedules;
10. opening policy;
11. closing policy; and
12. transportation policy and vehicle inspection procedures.

B. Within seven calendar days of the first day present at the center, and prior to assuming sole responsibility for any children, each staff member shall complete the LDE Key Training Module 1 and the DCFS online Mandated Reporter Training. Key Training Module 1 shall at a minimum include information on the following:

1. general emergency preparedness, including natural disasters and man-caused events;
2. professionalism;
3. health and safety, which includes: daily observations, supervision regulations, daily attendance, child to staff ratios, improper discipline, prohibited discipline, prevention of shaken baby syndrome, prevention of abusive head trauma and child maltreatment, food safety, choking risks recognition and reporting of child abuse and neglect;
4. administration of medication consistent with standards for parental consent;
5. prevention and response to emergencies due to food and allergic reactions;
6. appropriate precautions in transporting children, if applicable;
7. public health policies, prevention and control of infectious diseases, including immunization information;
8. handling and storage of hazardous materials and the appropriate disposal of bio-contaminants;
9. pediatric first aid and cardiopulmonary resuscitation (CPR);
10. prevention of sudden infant death syndrome and use of safe sleep practices;
11. outdoor play practices;
12. environmental safety; and
13. building and physical premises safety, including identification of and protection from hazards, bodies of water and vehicular traffic;
14. child release practices; and
15. critical incident practices and licensing regulations

C. Within 30 calendar days of the first day present at the center and prior to assuming sole responsibility for any children, each staff member shall complete the LDE Key Orientation Training Modules 2 and 3, that at a minimum shall include information on the following:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety; and
5. early learning development standards.

#### Finding:

1719.A.-C. Based on record review at 11 a.m., S1 failed to have documentation that S5 received orientation, to include center-specific policies and practices, LDE Key Training 1, and DCFS Mandate Reporter Training, within seven days of the first day present at the center. S1 failed to have documentation that S5 received the additional orientation, LDE Key Training Module 2 and 3, within thirty days of first day working in the center. S5's first day present in the center was 3/23/2022.

Corrective Action Plan: Effective 6/22/2022, S2 stated she will add the new orientation form in all new hire packets and it will be included in the employee handbook. All new hire staff will complete all require trainings prior to working in the classroom, to ensure compliance with this regulation.

### 1723.A.&B.: CPR Certification - Infant/Child

Not Met

1723.A.&B.: A. Infant and child CPR. All staff members on the premises of a center and accessible to children shall have current certification in infant and child CPR through training approved by the department.

B. Adult CPR. All staff members on the premises of a center and accessible to children shall have current certification in adult CPR through training approved by the department.

CPR Certification

## Statement of Deficiencies

**Finding:**

1723. A.&B.: Based on observation/record review at 11 a.m., S1 failed to have documentation that all staff on the premises and accessible to the children have current certification in infant, child, and adult CPR through training approved by the department. S5 and S8 failed were on the premises and accessible to children and failed to hold a current certification. S2 scheduled training to be completed by S5 and S8 on 6/30/2022.

Corrective Action Plan: Effective 6/22/2022, S2 stated she require all new hire staff to be completed this training at the time of hire. All staff files will include a listed expiration date and it will be added to a Google calendar reminder, so that trainings can be scheduled and completed prior to expiration, compliance with this regulation.

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**1723.C: Pediatric First Aid**

**Not Met**

1723.C: C. All staff members on the premises of a center and accessible to children shall have current certification in pediatric first aid through training approved by the department.

**Finding:**

1723.C.: Based on observation/record review at 11 a.m., S1 failed to have documentation that all staff on the premises and accessible to the children have current certification in Pediatric First Aid through training approved by the department. S5 and S8 failed were on the premises and accessible to children and failed to hold a current certification. S2 scheduled training to be completed by S5 and S8 on 6/30/2022.

Corrective Action Plan: Effective 6/22/2022, S2 stated she require all new hire staff to be completed this training at the time of hire. All staff files will include a listed expiration date and it will be added to a Google calendar reminder, so that trainings can be scheduled and completed prior to expiration, compliance with this regulation.

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