

## Statement of Deficiencies

### 1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507-A Based on record review:

The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 8 children were present and 9 children were signed in on the attendance log in the 3-4 year old classroom during the licensing visit. On 6/18/18, C1 was logged in at 8:42 am, but C1 was not present in the center. C1 left the center at 9:15 am.

### 1509-A.9: Electronic Devices Policy

Not Met

1509-A.9: Electronic Devices Policy that provides that all activities involving electronic devices, including but not limited to television, movies, games, videos, computers and hand held electronic devices, shall adhere to the following limitations:

- a. Electronic device activities for children under age two are prohibited; and
- b. Time allowed for electronic device activities for children ages 2 and above shall not exceed 2 hours per day.

#### Finding:

1509-A.9 Based on record review: The center does not have a written policy regarding electronic devices.

### 1509-A.10: Computer Practices Policy

Not Met

1509-A.10: Computer Practices Policy that requires computers that allow internet access by children to be equipped with monitoring or filtering software that limits access by children to inappropriate web sites, e-mail, and instant messaging.

#### Finding:

1509-A.10 Based on record review: The center does not have a written policy regarding computer practices.

### 1509-A.11: Programs, Movies and Video Games Policy

Not Met

1509-A.11: Programs, Movies and Video Games Policy

- a. Programs, movies, and video games with violent or adult content, including but not limited to soap operas, television news, and sports programs aimed at audiences other than children, shall not be permitted in the presence of children.
- b. All television, video, DVD, or other programming shall be suitable for the youngest child present.
- c. "PG" programming or its television equivalent shall not be shown to children under age 5.
- d. "PG" programming shall only be viewed by children age 5 and above and shall require written parental authorization.
- e. Any programming with a rating more restrictive than "PG" is prohibited.
- f. All video games shall be suitable for the youngest child with access to the games.
  - i. "E10+" rated games shall be permitted for children ages 10 years and older.
  - ii. "T" and "M" rated games are prohibited.

#### Finding:

1509-A.11 Based on record review: The center does not have a written policy regarding Programs, Movies and Video games. The policy should include: Programs, movies and video games with violent or adult content shall not be permitted in the presence of children. All television, video, DVD or other programming shall be suited for the youngest child present. PG programming or its television equivalent shall not be shown to children under the age of 5. PG programming shall only be viewed by children age 5 and above and shall require written parental authorization. Programming with a rating more restrictive than PG is prohibited. All video games shall be suitable for the youngest child with access to the games.

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### 1717-A: Independent Contractors Records

Not Met

1717-A: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, Department of Education, Office of Early Childhood staff and local school district staff:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation of a CCCBC-based determination of eligibility for child care purposes from the department or documentation of the adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was at the center when children were present, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while at the center when children were present, and the signature of both the contractor and the accompanying staff member.

#### Finding:

1717-A Based on record review: There was no documentation of a CCCBC-based determination of eligibility for child care purposes from the department for independent contractors O1 and O2. There was a third party (Castillo) criminal background check for O1. O1 was present in the facility on 6/8/18, 6/12/18 and 6/13/18. O2's Right to Review is dated 3/6/17 and expired 3/6/18. O2 was present in the center on 5/23/18, 5/30/18 and 6/13/18.

### 1901-M: Strings and Cords

Not Met

1901-M: Strings and cords, including but not limited to those found on equipment, window coverings, televisions and radios, shall be inaccessible to children under age 4.

#### Finding:

1901-M Based on observations: Strings and cords were accessible to children under age 4 as during the initial walk through of the facility there was an electrical cord for an aquarium accessible to the children in the 2-3 year old classroom. This was corrected immediately.

### 1915-B.&C: Health Services - Parental Notification

Not Met

1915-B.&C:

B. Reporting. Incidents, injuries, accidents, illnesses, and unusual behavior shall be documented and reported to the parent no later than when the child is released to the parent or authorized representative on the day of the occurrence.

C. Immediate Notification. The parent shall be immediately notified in the following circumstances:

1. blood not contained in an adhesive strip;
2. head or neck or eye injury;
3. human bite that breaks the skin;
4. animal bite;
5. impaled object;
6. broken or dislodged teeth;
7. allergic reaction skin changes (e.g. rash, spots, swelling, etc.);
8. unusual breathing;
9. symptoms of dehydration;
10. temperature reading over 101° oral, 102° rectal, or 100° axillary; or
11. injury or illness requiring professional medical attention.

#### Finding:

1915 B & C Health Services-Parental Notification: The parent shall be notified immediately when there is a head or neck or eye injury. On 4/6/18, at 10:40 am, C9 was scratched in the face by a friend. C9's parents were not notified until 4:40 pm when they picked up C9. C9's parents were not notified immediately.

### 1917-A: Medication Authorization

Not Met

1917-A: Written Authorization. No medication or special medical procedure shall be administered to a child unless authorized in writing by the parent. Such authorization shall include:

1. name of child;
2. drug name and strength;
3. date(s) to be administered;
4. directions for use, including the route (oral, topical), dosage, frequency, time and schedule and special instructions, if any. It is not acceptable to note "as indicated on bottle"; and
5. signature of parent and date of signature.

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### Finding:

1917-A Based on observations: There is no written authorization for administration of epinephrine injection for C11. There is an epinephrine injection device at the center for C11, but no authorization for its use.

### 1917-B: Medication Authorization - Required Container/Packaging

**Not Met**

1917-B: Required Container/Packaging

1. For prescription medication to be administered at the center, the center shall maintain the original pharmacy container with the complete pharmacy label.
2. For non-prescription medication to be administered, the center shall maintain the original bottle packing for the medicine or a printed document from the manufacturer's website, which shall include the drug name and strength and clear directions for use.

### Finding:

1917-B Based on observations: The center had on site an EpiPen for C10 and for C11. The EpiPens for C10 and C11 were not in the original pharmacy containers with the pharmacy label.

### 1917-K: Emergency Medication Plan and Records

**Not Met**

1917-K: Emergency Medications

1. Children who require emergency medications, such as an EpiPen or Benadryl, shall have a written plan of action that shall be updated as changes occur or at least every six months, and shall include:
  - a. method of administration;
  - b. symptoms that indicate the need for the medication;
  - c. actions to take once symptoms occur;
  - d. description of how to use the medication; and e. signature of parent and date of signature.
2. Medication administration records for emergency medication shall be maintained and include the following:
  - a. symptoms that indicated the need for the medication;
  - b. actions taken once symptoms occurred;
  - c. description of how medication was administered;
  - d. signature of administering staff member; and
  - e. phone contact with the parent after administering emergency medication.

### Finding:

1917-K Based on record review: There was no written emergency medication plan of action for the administration of C11's EpiPen.

### 1921-C: Evacuation Pack

**Not Met**

1921-C: Evacuation Pack. The center shall have an evacuation pack, the location of which is known to all staff, that at a minimum shall contain:

1. a list of area emergency phone numbers;
2. a list of emergency contact information and emergency medical authorization for all enrolled children;
3. an emergency pick up form;
4. first aid supplies, hand sanitizer, wet wipes, and tissue;
5. diapers for children who are not toilet trained and plastic bags for diapers;
6. a battery powered flashlight and radio and batteries;
7. food for children under the age of 4, including infant food and formula; and
8. disposable cups and bottled water.

### Finding:

1921-C Based on observations: The center's evacuation pack did not contain a list of emergency contact information, an emergency pick up form, hand sanitizer and food for children under the age of 4.