

Statement of Deficiencies

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on interview(s)/observation/record review: When center staff completed the Children's daily attendance, the record did not include first and last name to whom child was released. The center uses Procure Software to where parents check children in and out on a tablet. The system is not set up to include whom the child left with if the parent forgets to sign out and the staff does so. The current systems makes it look like the staff is leaving with those children at the end of the day. The S10 stated that she will see if the system can add a section to list whom the child was released to.

1507-E: Daily Attendance Records - Visitors

Not Met

1507-E: A daily attendance record for all visitors to include the name, date of visit, arrival and departure times, and the purpose of the visit.

Finding:

1507-E Based on record review/ interview(s): The Provider did not maintain documentation of a daily attendance record for Visitor's to include first and last name, date of visit, arrival and departure times, and purpose of the visit. The center hosted a Donuts with Dad on today, 6/18/18 but failed to have the parents sign into the center for the event to include the name, time of arrival and departure and the purpose of visit.

1515-A.2: Emergency Medical Treatment

Not Met

1515-A.2: Written authorization signed and dated by the parent to secure emergency medical treatment;

Finding:

1515-A.2 Based on interview(s)/record review: 5 of 5 Children's records lacked a signed and dated parental authorization to secure emergency medical treatment. Director stated they redid the forms and must have left it off of the new one.

1717-A: Independent Contractors Records

Not Met

1717-A: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, Department of Education, Office of Early Childhood staff and local school district staff:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation of a CCCBC-based determination of eligibility for child care purposes from the department or documentation of the adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was at the center when children were present, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while at the center when children were present, and the signature of both the contractor and the accompanying staff member.

Finding:

1717-A Based on record review: O1-O3 did not have documentation on file for Independent Contractors that included person's name, address, phone number, list of duties performed while at the center.

Statement of Deficiencies

1719-A.-B.: Orientation Training

Not Met

1719-A.-B.: Within seven calendar days of date of hire, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices,

Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention;

Finding:

1719-A.-B. Based on record review: Provider lacked documentation that 6 of 15 staff, S3 (DOH 3/19/18; S6 (DOH 4/17/18); S4 (DOH 4/23/18); S13 (DOH 1/29/18); S7 (DOH 2/11/16; AND S15 (10/17/17) , received training within seven calendar days as well as additional orientation within thirty days of date of hire.

1907-E.2: Cribs Free of Toys and Other Soft or Loose Bedding

Not Met

1907-E.2: Cribs shall be free of toys and other soft or loose bedding, including comforters, blankets, sheets, bumper pads, pillows, stuffed animals and wedges when the child is in the crib.

Finding:

1907-E.2 Based on observations: The center's cribs were not free of toys or other soft or loose bedding (including comforters, blankets, sheets, bumper pads, pillows, stuffed animals and wedges) while the child was in the crib as evidence by Specialist observed 2 infants in cribs with loose blankets. Specialist had S8 remove the blankets from both beds before Specialist left the room.

1917-I: Medication - As Needed Authorization

Not Met

1917-I: Authorization for "as needed" prescription and non-prescription medication shall be updated as necessary or at least every six months by the parent, and shall include circumstances for administering "as needed" medication and any applicable special instructions.

Finding:

1917-I Based on record review: Authorization for prescription medication was not updated at least every six months to include circumstances for administering as needed medication and any applicable special instructions, by the parents. Last authorization is dated 11/10/18. The authorization expired on 5/10/18.