

Statement of Deficiencies

1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A. Based on observation/record review: The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 20 children were present and 17 children were signed in on the log upon Specialist's arrival at 10:30 a.m. on 6/17/19. C2, C3 and C4 were not signed in the log. C2, C3 and C4 were subsequently signed in the log after Specialist conducted the walk through inspection at 10:40 a.m.

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

NEW 1507.B. Based on observation/record review: The center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by Specialist observation of four staff on premises, but five staff signed in the log upon Specialist's arrival at 10:30 a.m. S5 had not signed out of the log upon departure.

1515.A.1.: Child Records and Cumulative Files

Not Met

1515.A.1.: A cumulative file shall be maintained on each child that shall include the following records:

1. An information form signed and dated by the parent and updated as changes occur, that contains:
 - a. name of child, date of birth, sex, date of admission;
 - b. name of parents and the home address of both child and parents;
 - c. phone numbers where parents may be reached while child is in care;
 - d. name and phone number of person to contact in an emergency if parents cannot be located promptly;
 - e. name and telephone number of child's physician, if applicable;
 - f. name and telephone number of the child's dentist, if applicable;
 - g. any special concerns, including but not limited to allergies, chronic illnesses, and any special needs of the child, if applicable;
 - h. any special dietary needs, restrictions or food allergies or intolerances, if applicable. See Paragraph 4;

Finding:

1515-A.1 Based on record review: 1 of 5 children's records reviewed did not contain a Child's Information Form. C5's file did not contain a child information form when reviewed at 11:20 a.m. on 6/17/19.

1515.A.2.: Emergency Medical Treatment

Not Met

1515.A.2.: Written authorization signed and dated by the parent to secure emergency medical treatment;

Finding:

1515-A.2. Based on record review: 1 of 5 children's records lacked a signed and dated parental authorization to secure emergency medical treatment. C5's file did not contain a signed a parental authorization to secure medical treatmentwhen reviewed at 11:20 a.m. on 6/17/19.

Statement of Deficiencies

1515.A.3.: Releasing of Children

Not Met

1515.A.3.: Written authorization signed and dated by the parent noting the first and last names of individuals to whom the child may be released other than the parents, including any other early learning centers, transportation services, and any person or persons who may remove the child from the center.

- a. The parent may further authorize additional individuals via a text message, fax or email to the center in unplanned situations and follow it with a written authorization.
- b. A child shall never be released to anyone unless authorized in writing by the parent.
- c. Any additions and deletions to the list of authorized individuals shall be signed and dated by the parent.
- d. The center shall verify the identity of the authorized person prior to releasing the child.

Finding:

1515-A.3 Based on record review: The provider did not have written authorization signed and dated by the parent noting the first and last names of individuals to whom the child may be released other than the parents, including any other early learning centers, transportation services, and any person or persons who may remove the child from the center. C5's file did not contain a signed parental authorization when reviewed at 11:20 a.m. on 6/17/19. for C5.

1515.B.: Consent to Release

Not Met

1515.B.: Consent to Release. The center shall obtain written consent from the parent prior to releasing any information, recordings, or photographs from which the child might be identified, except to authorized state and federal agencies. This one time written consent shall be obtained from the parent and updated as changes occur.

Finding:

1515-B. Based on record review: The Provider did not obtain written, information, recordings, or photographs from which the child might be identified, except to authorized state and federal agencies. C5's file did not contain a consent to release form when reviewed at 11:20 a.m. on 6/17/19.

1909.A.: Safe Sleep Practices

Not Met

1909.A.: Only one infant shall be placed in a crib.

Finding:

NEW 1909.A. Based on observations: The Provider did not have a crib available for each infant as Specialist observed C1 to be asleep seated in a low feeding chair at 10:30 a.m. on 6/17/19. Corrected by S2 at the time of observation.