

## **Statement of Deficiencies**

### **1507.B.: Daily Attendance Records - Staff and Owners**

**Not Met**

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

#### **Finding:**

1507.B. Based on record review on 6/17/19 at 2:39 pm, the center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as LS observed S1 and S2 failed to document their departure from the premises on 6/14/19.

### **1711.A.&B.&D.&G.: Child to Staff Ratio**

**Not Met**

1711.A.&B.&D.&G.: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
  2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	11:1
3 years	13:1
4 years	15:1
5 years	19:1
6 years and up	23:1

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

#### **Finding:**

1711.B.1.: Based on record review on 6/17/19 at 2:45 pm, S1 did not have at a minimum of 2 child care staff present at an early learning center when more than one child is present as one staff, S2, was supervising 3 children ages: C1-2 yrs old, C2-8 yrs old, and C3-3yrs old. LS observed S2 arrived to the center at 7:00 am and C1 arrived at 7:07 am, C2 arrived at 7:09 am, and C3 arrived at 7:10 am. S2 supervised the three children independently until S4 arrived at 7:30 am.