

## Statement of Deficiencies

### 1503.A.-C.: General Liability Insurance Policy

Not Met

1503.A.-C.: A. A center shall maintain in force at all times current commercial liability insurance for the operation of the center to ensure medical coverage for children in the event of accident or injury.

B. A center is responsible for payment of medical expenses of a child injured while in the center's care.

C. Documentation of commercial liability insurance shall consist of the insurance policy or current binder that includes the name of the early learning center, physical address of the center, name of the insurance company, policy number, period of coverage and explanation of the coverage.

#### Finding:

1503.B. Based on interview(s): S1 failed to offer the General Liability Insurance to O1 regarding the critical incident that occurred to C1, a 9mos old, on 6/12/2019 at 5:08pm. C1's scratch on the nose caused the skin to break. On 6/19/2019 at approximately 2:17pm, S1 stated O1 notified her on 6/13/2019 that she took C1 to the hospital on 6/12/2019. S1 stated she did not know she still had to offer it.

S1 failed to offer the General Liability Insurance to S4 regarding the critical incident that occurred to C2, a 3yr old, on 6/18/2019 at 10:05am. C2 fell and hit her head on a shelf causing the skin to break on the right eyebrow. On 6/19/2019 at approximately 2:20pm, S1 stated S4 took C2 to the hospital on 6/18/2019. S1 stated she did not know she had to offer insurance. The Specialist advised S1 that the center is responsible for payment of medical expenses of a child injured while in the center's care.

### 1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507.A. Based on record review: At approximately 9:47am, the Specialist observed that the daily attendance log for children did not include the time of arrival and departure of each child and the name of the person to whom the child was released for the following:

- On 6/13/2019, there is no documentation of the first and last name of the person or entity to whom the child was released for 1 of 26 children.

- On 6/12/2019, there is no documentation of the first and last name of the person or entity to whom the child was released for 3 of 27 children; no documentation of the arrival time and departure time for 1 of 27 children.

- On 6/6/2019, there is no documentation of the first and last name of the person or entity to whom the child was released for 2 of 22 children.

- On 6/4/2019, there is no documentation of the first and last name of the person or entity to whom the child was released for 2 of 26 children.

### 1713.A.&B.&C.: Supervision

Not Met

1713.A.&B.&C.:

A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.

B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G), outdoors, or in vehicles, even momentarily, without staff present.

C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

#### Finding:

1713.A. Based on record review/interview(s): Children were not supervised at all times while at the center. On 6/12/2019 at 5:08pm, for approximately one minute, S4 was not supervising C1, a 9mos old, when C1 was scratched in the face while in the classroom. On 6/17/2019 at approximately 11:49am, S4 stated her back was turned to C1 while she changed another child's diaper. S4 stated she did not see how C1 was scratched in the face.

### 1807.C.: CCCBC-Based Determinations of Eligibility for Visitors and Contractors

Not Met

1807.C.: C. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each visitor or independent contractor of any kind, and shall have documentation of said determination available at all times for inspection upon request by the licensing division, unless the visitor or independent contractor, other than therapeutic professionals as defined in §103, will be accompanied at all times while at the center when children are present, by an adult staff member who is not being counted in child-to-staff ratios. The center shall have documentation of said determination of eligibility, or documentation of the accompanying staff member, available at all times for inspection upon request by the Licensing Division.

#### Finding:

1807.C. Based on record review: A CCCBC-based determination of eligibility for child care purposes from the department was not obtained for each

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visitor or independent contractor prior to the person being present at the center or performing services. S1 did not have documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied each visitor or independent contractor at all times while on the center premises. On 6/17/2019, at approximately 1:02pm, there was no documentation of a CCCBC-based determination or the signature of the staff who accompanied the following while present at the center:

- O5 was present on 10/23/2018.
- O6 was present on 11/6/2018.
- O7 was present on 12/13/2018.
- O8 was present on 1/8/2019.
- O9 was present on 2/14/2019.
- O11 was present on 3/15/2019.
- O12 was present on 5/3/2019.

S1 stated at approximately 1:31pm, that she was unaware there was an updated visitor sign in sheet that had a "Staff Accompanied" section.

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