

## Statement of Deficiencies

### 1103-A-E: Critical Incidents and Required Notification

Not Met

1103-A-E: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
  2. serious injury or illness that required medical attention;
  3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
  4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The Licensing Division and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The Licensing Division shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form.
- E. Reporting deadlines may be adjusted in the event of a natural catastrophe and/or disaster, as determined by the Department.

#### Finding:

1103-B-E Based on record review: S7 and S9 failed to document immediate notification to C1's parent of the incident of suspected seizure/unresponsiveness as incident occurred at 10:25am on 1/11/17 and incident form does not list a time that C1's parent was notified. Licensing definition of immediate notification is within 30 minutes of the critical incident or knowledge of the critical incident. S23 failed to notify, within 24 hours of being made aware of the incident, the Licensing Section and other appropriate agencies. S23 failed to notify the Division of Licensing by written report within 24 hours of being made aware of same incident, or by the next business day. The written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form. As of 6/14/17, staff had failed to document the incident on the Licensing Division's Critical Incident Form. Also, as of 6/14/17, S23 had failed to notify Licensing (by any method) of the critical incident.

### 1509-A.8.c: Behavior Management Policy - Time Out

Not Met

1509-A.8.c: Time Out

- i. Time out shall not be used for children under age 2.
- ii. A time out shall take place within sight of staff.
- iii. The length of each time out shall be based on the age of the child and shall not exceed 1 minute per year of age.
- iv. For children over age six, a time out may be extended beyond 1 minute per year of age, if a signed and dated statement, including a maximum time limit, from the parent granting such permission, is on file at the center.

#### Finding:

1509-A.8.c Based on record review: S22 and S29 used a prohibited method of Time Out as a child under age 2 was subject to time out. On 5/16/17, C5 was placed in time-out/thinking chair for 1 ½ minutes. Behavior report indicates that C5 was 20 months old at the time of the incident.

### 1915-B.&C: Health Services - Parental Notification

Not Met

1915-B.&C:

B. Reporting. Incidents, injuries, accidents, illnesses, and unusual behavior shall be documented and reported to the parent no later than when the child is released to the parent or authorized representative on the day of the occurrence.

C. Immediate Notification. The parent shall be immediately notified in the following circumstances:

1. blood not contained in an adhesive strip;
2. head or neck or eye injury;
3. human bite that breaks the skin;
4. animal bite;
5. impaled object;
6. broken or dislodged teeth;
7. allergic reaction skin changes (e.g. rash, spots, swelling, etc.);
8. unusual breathing;
9. symptoms of dehydration;
10. temperature reading over 101° oral, 102° rectal, or 100° axillary; or
11. injury or illness requiring professional medical attention.

#### Finding:

1915-C. Based on record review: S12 and S15 did not have documentation of immediate notification to the parent when the following occurred to a child: C4 busted her bottom lip. Incident occurred at 2:35pm on 5/11/17 and the parent was notified at 3:20pm by S23.

S8 did not have documentation of immediate notification to the parent when the following occurred to a child: C4 bumped the left side of her face on the slide which left a red mark and required an ice pack. Incident occurred at 10:15am on 5/26/17 and the parent was notified at 12:02pm.

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S16 and S21 did not have documentation of immediate notification to the parent when the following occurred to a child: C3 was bitten on her left cheek by a fellow student, which required an ice pack. Incident occurred at 10:10am on 5/8/17. Incident form does not list the time C3's parent was notified.

S22 and S29 did not have documentation of immediate notification to the parent when the following occurred to a child: C2 bumped his forehead on a piece of equipment which left a bruise and required an ice pack. Incident occurred at 10:55am on 6/12/17 and the parent was notified at 5:15pm.

S7 and S9 did not have documentation of immediate notification to the parent when the following occurred to a child: C1 "appeared" to have a seizure and was "unresponsive" on the ground. Incident occurred at 10:25am on 1/11/17. Incident form does not list the time C1's parent was notified.

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