

Statement of Deficiencies

1103-A-E: Critical Incidents and Required Notification

Not Met

1103-A-E: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
 2. serious injury or illness that required medical attention;
 3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
 4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The Licensing Division and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The Licensing Division shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form.
- E. Reporting deadlines may be adjusted in the event of a natural catastrophe and/or disaster, as determined by the Department.

Finding:

1103-A-E Based on interview(s): Staff (S2) failed to notify within 24 hours of the incident the Licensing Section and other appropriate agencies of the following critical incident :S2 states that on 06/12/17 a Bossier City Police Detective came to the center and question her about injuries to C1. S2 states that she did not know that she needed to report or document the information because the detective was just asking questions. The Staff failed to notify the Division of Licensing by written report within 24 hours of the incident or by the next business day. The written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form.

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review:

The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 36 children were present during walk-thru and 62 children were signed in on the log. S2 states that there were children on a field trip, S2 did not have a sheet to show which children were on the field trip and what time they left the center. Once the children returned to the center at 12:34 pm, review of the field trip record shows that 29 children were present on the field trip. Based on this information there should be a total of 65 children signed in, not 62.

1915-A: Health Services - Observation

Not Met

1915-A: Observation. Upon arrival at the center, the physical condition of each child shall be observed for possible signs of illness, infections, bruises or injuries, and when something is observed, it shall be documented and such documentation shall include an explanation from the parent or child.

Finding:

1915-A Based on record review: S1 did not document results including an explanation from parent and/or child on daily observation dated 05/26/17 which states that C1 had bites under arm.

2101-A.1: Transportation Arrangement Conforms to State Laws

Not Met

2101-A.1: Transportation arrangements shall conform to all state laws, as amended, including but not limited to those requiring the use of seat belts and child restraints.

Finding:

2101-A.1 Based on observations/record review: The Provider's transportation arrangements did not conform to state laws, including seat belts as 16 passengers were transported in the center's van that was only observed to have 13 seat belts and 18 passengers were transported in the center's bus that was only observed to have 15 seat belts.

2101-A.3: Capacity of Vehicle

Not Met

2101-A.3: The number of persons in a vehicle shall not exceed the manufacturer's recommended capacity

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Finding:

2101-A.3 Based on observations/record review: The center exceeded the manufacturer's recommended capacity in the vehicle as evidenced by specialist observed 14 children and 2 (S4 (driver), and S5) adults exiting a 13 passenger vehicle at the center after field trip taken on 06/24/17 (based on the specialist's count of visible seat belts, seat belts and buckles were observed on the seat and under the seat on the floor) (total of 16 passengers) and 15 children and 3 (S1 (Driver), S3, and S6) adults transported in a 15 passenger vehicle (total of 18 passengers). Based on the review of the field trip record 29 children participated on the field trip, specialist observed the vehicles arriving back at the center, specialist observed and counted the children and staff exiting the 1998 Ford Van, the total number of passengers present on the 2006 Chevrolet Van was determined by S1's statement and the number of children listed as going and returning from the field trip.

2105-E: Field Trip - Record

Not Met

2105-E: A written record for each field trip shall be maintained and shall include the following:

1. date, destination(s) and method of transportation;
2. names of all the children being transported in each vehicle;
3. names of the driver, staff members and other adults being transported in each vehicle;
4. names of other adults who joined the field trip at the destination(s) to assist with supervision of children; and
5. the presence of each child each time the children enter or exit the vehicle.

Finding:

2105-E Based on record review: The center's record of field trip taken on 06/14/17 was inaccurate as it did not include the ~ names of all the children being transported in each vehicle (all children were listed on one sheet, the sheet does not show which child was on which vehicle), names of the driver on each vehicle, and the current total number of passengers in each vehicle. Based on review of the field trip record dated 06/14/17, there were 29 passengers, based on the amount of children and adults observed there was a total of 16 passengers on the Ford Van and 18 on the Cheverlot Bus.