

## Statement of Deficiencies

### 1103-A-E: Critical Incidents and Required Notification

Not Met

1103-A-E: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
  2. serious injury or illness that required medical attention;
  3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
  4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The Licensing Division and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The Licensing Division shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form.
- E. Reporting deadlines may be adjusted in the event of a natural catastrophe and/or disaster, as determined by the Department.

#### Finding:

1103-A-E: Critical Incidents and Required Notification: The provider failed to notify within 24 hours of the incident the Licensing Section and other appropriate agencies of the following critical incident: On 6/13/17 during inspection the the Specialist identified through interview, record review and visual inspection of the center's video system that on 6/2/17 C1 left the center's building #2 due to the lack of supervision by center staff. C1 was brought back into the center by her mother. The Provider failed to notify the Division of Licensing by written report within 24 hours of the incident or by the next business day. The center did not make written notification on the Licensing Division's Critical Incidents Report Form and the documentation did not contain all information requested on the form.

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### 1713-A&B&C: Supervision

Not Met

1713-A&B&C:

- A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.
- B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G), outdoors, or in vehicles, even momentarily, without staff present.
- C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

#### Finding:

1713-A&B&C: Supervision: Based on interview and record review: On 6/13/17 during inspection the the Specialist identified through interview, record review and visual inspection of the center's video system that on 6/2/17 C1 left the center's building #2 due to the lack of supervision by center staff. C1 was brought back into the center by her mother.

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