

## Statement of Deficiencies

### 7325-G: Equipment in Good Repair

Not Met

7325-G: All play equipment and equipment necessary for the operation of the center shall be maintained in good repair.

#### Finding:

7325-G Based on observations: The provider did not maintain play equipment and equipment necessary for the operation of the center in good repair.

#### FINDINGS INCLUDE:

- 4 of 5 tricycles on play yard did not have petals on them for children to be able to ride.
  - 3 of 3 plastic ride on toys had broken wheels where children could not ride.
  - play yard had plastic climbing toy broken and laying on ground where children could trip and fall or scratch/cut themselves on the pieces.
- Provider removed all toys above and put across fence in parking lot while Specialist was still in Center.

### 7327-A: Locked Harmful Substances and Equipment

Not Met

7327-A: Prescription and over-the-counter medications, poisons, cleaning supplies, harmful chemicals, equipment, tools and any substance with a warning label stating it is harmful or that it should be kept out of the reach of children, shall be locked away from and inaccessible to children. Whether a cabinet or an entire room, the storage area shall be locked.

#### Finding:

7327-A Based on observations: Prescription and over-the-counter medications, poisons, cleaning supplies, harmful chemicals, equipment, tools, and any substance with a warning label stating it is harmful to or that it should be kept out of the reach of children were not locked away from children.

#### FINDINGS INCLUDE:

- Specialist observed 4 unlocked cabinets in the center that are accessible to children containing cleaning supplies, air fresheners and other chemicals.

### 7328.A & B: Emergency Preparedness and Evacuation Plan

Not Met

7328.A & B: The director, in consultation with appropriate state or local authorities, shall establish and follow a written multi-hazard emergency and evacuation plan to protect children in the event of an emergency. The plan shall include shelter in place, lock down situations, and evacuations with regard to natural disasters, man-made disasters, and attacks while children are in care. The plan shall be appropriate for the area in which the center is located and address any potential disaster due to that particular location. The plan shall be reviewed with all staff at least twice per calendar year. Documentation evidencing that the plan has been reviewed with all staff shall include staff signatures and date reviewed. At a minimum, the plan shall be reviewed annually by the director for accuracy and updated as changes occur. Documentation of review by the director shall consist of the director's signature and date. The plan shall also include information regarding handling children with special needs enrolled in the child care center as well as instructions for infants through children age two. The plan shall specifically address the evacuation and transportation of children in wheelchairs. The plan shall include but shall not be limited to a system to account for all children whether sheltering in place, locking down, or evacuating to a pre-determined relocation site. The plan shall include a system and backup system to contact parents or authorized third party release caretakers of children notifying them of the emergency situation (how and when parents will be notified). The plan shall include a system to reunify children and parents following an emergency. Parents shall be informed of the details of this emergency plan prior to an emergency event.

The multi-hazard emergency and evacuation plan shall include lock down procedures for situations that may result in harm to persons inside the child care center, including but not limited to a shooting, hostage incident, intruder, trespassing, disturbance, or any situation deemed harmful at the discretion of the director, or public safety personnel. The director shall announce the 'lock down' over the public address system or other designated system. The alert may be made using a pre-selected code word. In a 'lock down' situation, all children shall be kept in classrooms or other designated safe locations that are away from the danger. Staff members shall account for children and ensure that no one leaves the classroom/safe area. Staff shall secure center entrances and ensure that no unauthorized individual leaves or enters the center.

Staff and children shall remain in the classroom/safe area, locking the classroom door, turning off the lights, and covering the windows. Staff shall encourage children to get under tables, behind cabinets, etc., and, if possible, engage in quiet story time activities with the children until 'all clear' is announced.

Parent or authorized representative shall be notified no later than at the time of pick-up at the child's release of a 'lock down' situation at the center on the date of the occurrence.

#### Finding:

7328.A & B: Based on Record Review: Provider failed to have a Emergency Preparedness and Evacuation Plan specific to the center for Specialist to review to include actions taken for each natural disaster, man-made disaster and attacks while children are in the centers care.

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### 7328.D: Evacuation Pack

**Not Met**

7328.D: If evacuation of the center is necessary, provider shall have an evacuation pack and all staff shall know the location of the pack. The contents shall be replenished as needed. At a minimum, the pack shall contain the following:

- list of area emergency phone numbers;
- list of emergency contact information and emergency medical authorization for all children enrolled;
- written authorization signed and dated by the parent noting the first and last names of individuals to whom the child may be released other than the parent(s);
- first aid kit;
- hand sanitizer;
- wet wipes;
- tissue;
- diapers if children enrolled who are not yet potty trained;
- plastic bags;
- battery powered flashlight;
- battery powered radio;
- batteries;
- food for all ages of children enrolled, including infant food and formula;
- disposable cups; and
- bottled water.

#### Finding:

7328.D Based on observations: Provider failed to have all necessary items in the Centers Evacuation Pack. Items missing include: First aid supplies, Battery powered radio, Batteries for radio, Formula for infants enrolled in the Center and Baby Food for infants enrolled in the center.

### 7328.H.1: Tornado Drills

**Not Met**

7328.H.1: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June. Drills shall be conducted at various times of the day to include all children (children attending on certain days only and/or at certain times only) and shall be documented. Documentation shall include:

- date and time of drill;
- number of children present;
- problems noted during drill and corrections noted; and
- signatures (not initials) of staff present.

NOTE: For additional information contact the Office of Emergency Preparedness (Civil Defense) in your area.

#### Finding:

7328.H.1 Based on record review:  
Provider failed to complete Tornado Drills for March 2013, April 2013, and May 2013.