

Statement of Deficiencies

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B Based on record review: The center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by Specialist review of the attendance logs. S7 did not document a sign out time for 6/5/18, 6/6/18, 6/7/18, 6/8/18 and 6/11/18. S6 did not document a sign out time for 6/5/18

1717-A: Independent Contractors Records

Not Met

1717-A: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, Department of Education, Office of Early Childhood staff and local school district staff:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation of a CCCBC-based determination of eligibility for child care purposes from the department or documentation of the adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was at the center when children were present, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while at the center when children were present, and the signature of both the contractor and the accompanying staff member.

Finding:

1717-A Based on record review: The provider did not maintain a CBC affidavit for local school district staff. O1 was on premises 1/25/18, 2/1, 2/8, 2/15, 2/22, 2/27, 3/8, 3/20, 3/29, 4/12, 4/19, 4/24, 5/1, 5/8, 5/18 and 5/24/18 without a current affidavit for the 2017-18 school year. O2 was on premises on 2/1/8, 2/8, 2/15, 2/22, 2/27, 3/8, 3/22, 3/29, 4/12, 4/19, 5/3, 5/10 and 5/17/18 without a current affidavit for the 2017-18 school year.

1901-P: Staff Personal Belongings

Not Met

1901-P: The personal belongings of center staff members shall be inaccessible to children.

Finding:

1901-P Based on observations: The personal belongings of center staff members S1, S2 and S3 were accessible to children. There was two purses and a cell phone on a table in the classroom of S1 and S2. There was a purse on the floor in the classroom of S3. Corrected before departure.

1901-Q: The Safety Box

Not Met

1901-Q: The center shall post a copy of the current The Safety Box newsletter issued by the Louisiana Office of the Attorney General and shall immediately remove from the early learning premises any items listed as recalled.

Finding:

1901-Q Based on observations: The Provider did not post the most current 'The Safety Box' newsletter issued by the Louisiana Office of the Attorney General. The provider had the Safety Box newsletter of December 2016 posted. Corrected before departure.

1903-C: Free of Hazards

Not Met

1903-C: Indoor and outdoor areas shall be free of hazards.

Finding:

1903-C Based on observations: The indoor areas were not free of hazards as Specialist observed an electrical outlet lacking a protective face plate in the Afterschool room near the kitchen. The room also lacked protective covers for three electrical outlets. Corrected before departure.