

## Statement of Deficiencies

### 1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

#### Finding:

1507-B Based on record review on 6/12/18, the center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by S1, S2, S4,S7, S8, S9, S10, S11 failed to sign in according to staff and owner's daily attendance log. S3 and S5 signed in on 6/12/18 but also signed out in advance. S3 signed out for 5:00pm and S3 signed out for 4:30pm.

### 1713-A&B&C: Supervision

Not Met

1713-A&B&C:

A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.

B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G), outdoors, or in vehicles, even momentarily, without staff present.

C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

#### Finding:

1713-A&B: Based on observation on 6/12/18, Children were not under supervision at all times as evidenced by specialist observed S5 removing the children from the feeding table one by one. S5 sent 2 of 6 one yr olds into the classroom to get on their cots without supervision. S11 was coming from the front of the center and stopped to speak with S6 whose classroom was next to S5s. As specialist completed the walk through of the classroom S11 was standing in the doorway supervising as the remaining 4 of 6 children came into the classroom.

### 1721-A.-C.: Continuing Education Training

Not Met

1721-A.-C.: A. Early learning centers shall provide opportunities for continuing education of staff members who are left alone with children, or who have supervisory or disciplinary authority over children.

1. Staff members of early learning centers, excluding foster grandparents, shall obtain a minimum of 12 clock hours of continuing education per center anniversary year.

B. Staff members of type I, type II and type III centers who are neither left alone with children, nor have supervisory or disciplinary authority over children, shall obtain a minimum of three clock hours of continuing education in job related topics per center's anniversary year.

C. Continuing education for all types of centers shall be conducted by trainers approved by the Licensing Division. The Licensing Division shall keep a registry of approved trainers.

#### Finding:

1721-A.-C. Based on record review on 6/12/18, S1, S2, S3, S4, S5, S6, S7, S8, S9, S10 and S11 failed to obtain a minimum of 12 clock hours of continuing education per center anniversary year. Specialist asked S1 for files and S1 advised that her staff has not completed any hours. S1 stated that she has hours but did not provide any certificates for review. Specialist advised and showed S1 that Louisiana Believes has up to 8 hours that she and her staff can earn for continuing education hours for the next licensing year.

### 1901-J.-K.: Items That Can be Harmful to Children

Not Met

1901-J.-K.: J. Items that can be harmful to children, such as medications, poisons, cleaning supplies and chemicals, and equipment, tools, knives and other potentially dangerous utensils, shall kept in a locked cabinet or other secure place that ensures they are inaccessible to children.

K. Plastic bags, when not in use, regardless of purpose or use, shall be made inaccessible to children.

#### Finding:

1901-J.-K. Based on observations on 6/12/18, Items that can be harmful to children, such as 2 cans of OFF deep woods spray, baby sunscreen, Comet, and 1 can of OFF active spray, were not kept in a locked cabinet or other secure place that ensures they are inaccessible to children as evidenced by in the restroom attached to S8's classroom the cabinet containing these items were not locked. There were no children in the restroom or the classroom during the walk through. S1 had S8 to lock and secure the cabinet during the walk through.