

Statement of Deficiencies

713.A: Office of Public Health, State Fire, City Fire approval

Not Met

713.A: Current approvals by the Office of Public Health, Office of State Fire Marshal, City Fire (if applicable) and the Licensing Division shall be required before the expiration of an existing license.

Finding:

713.A Based on record review: The Provider lacked documentation of a current annual inspection and approval from Office of Public Health. The current health inspection received was done on 5/26/16. The anniversary month noted was April.

1703.B: Visitors - CBC/Accompanied

Not Met

1703.B: An early learning center shall obtain documentation of a satisfactory fingerprint based CBC for each visitor or independent contractor of any kind, prior to the person being present at the center or performing services for the center UNLESS the visitor or independent contractor WILL BE accompanied at all times while on the center premises by an adult, paid, staff member who is not being counted in child to staff ratios, and the center shall have copies of said documentation on-site at all times and available for inspection upon request by the Licensing Division.

1. Documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied a visitor or independent contractor at all times while the visitor or contractor was on the center premises shall include the date, arrival and departure time of the visitor or contractor, language stating that the visit or contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member.

Finding:

1703.B Based on observations: S1 failed to have documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied at all times while they were on the center premises. Documentation did not include the staff member who accompanied visitors while there were on the center premises at all time. Specialist noted that O1 was on the premises on 11/17/16, 2/2/17, 2/9/17, 2/16/17, 2/23/17, 3/2/17, 3/9/17, 3/16/17, and 3/23/17. O2 was present on 4/12/17 and failed to sign out. O3 was present on the premises on 4/12/17 but failed to sign in and out. O4 was signed in on 6/7/17 and 6/8/17. Specialist observed O4 on the center premises on 6/8/17 working on the system and he was not accompanied by staff.

1715-A.4: Criminal Background Check

Not Met

1715-A.4: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a fingerprint based satisfactory criminal background check

Finding:

1715-A.4 Based on record review: Documentation of a satisfactory fingerprint based criminal background check (CBC) was available for review for S3 and S4 on 6/8/17; however, S3 and S4 were hired prior to S1 receiving the CBC. S3 has a hired date of 5/23/17. According to staff sign in record S3 began working in the center on 5/22/17. S4 has a hire date of 5/22/17. S4 began working in the center on 5/22/17 as evidence by review of the center sign in log. S3 and S4 started working prior to a satisfactory backgrounds being received by S1.

1917-H: Medication Administration Records

Not Met

1917-H: Medication administration records shall be maintained for all children regardless of who administers the medication. Records shall include the following:

1. name of the child and medication name and dosage administered;
2. date and time medication administered;
3. documentation of telephone contact with parent prior to giving "as needed" medication;
4. signature of person administering medication or witnessing the child administering own medication;
5. signature of person completing the form; and
6. when a parent administers medication to his/her own child on center premises, the medication administration record shall be documented by either the parent or a staff member.

Finding:

1917-H Based on record review: The medication administration records reviewed were incomplete as the following information was not included: Specialist on 6/8/17 noted that the medication form for C1 was incomplete. The as needed medication form failed to have the time the medication was given, the dosage given, and the signature of the staff administering the medication on 5/8/17. On 8/15/16, C3 was administered and as needed medication by O2. O2 failed to document the time and date of the contact to the parent prior to administering the medication as evidence by review of the as needed medication form completed by the parent on 8/5/16.