

## ***Statement of Deficiencies***

### **1507.A.: Daily Attendance Records - Children**

**Not Met**

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### **Finding:**

1507.A. Based on record review/interview(s):

On 6/7/19, at 10:00am, S1 lacked documentation of a daily attendance record for children that included the time of arrival and departure of each child and the first and last name of the person to whom the child was released. S1 stated the center's wifi has been down to utilize their computer system and she did not know she had to complete a written log for children to include the children first and last name, arrival time and departure time, and first and last name of person in which child was released to. S1 stated she would complete a list for parents to sign upon pickup.

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