

Statement of Deficiencies

1503-D: Waiver of Liability

Not Met

1503-D: Parents shall not be required to waive the center's responsibility.

Finding:

1503-D Based on record review: Parents were required to waive the provider's responsibility in the event of an accident or injury as documented on the center's 2016-2017 Parent Handbook.

1715-A.2: Photo Identification

Not Met

1715-A.2: Personnel files for each staff member shall be maintained at the center and shall include the following: copy of a state or federal government issued photo identification;

Finding:

1715-A.2 Based on record review: The center did not have a copy of State or federal government issued photo Identification available for review for all staff.

1715-A.5: State Central Registry

Not Met

1715-A.5: Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a current, completed state central registry disclosure form indicating no justified (valid) finding of abuse or neglect by the DCFS, or a current determination from the DCFS indicating that the individual does not pose a risk to children.

Finding:

1715-A.5 Based on record review:

The center failed to have documentation of a completed state central registry disclosure form (SCR 1) prior to an individual being present in or providing services to the center on site and available for review at the center(1705.A). S5 failed to have documentation of the completed annual form. S5 was not on site.

S2's date of hire is 09/20/2016. S2 did not have a completed signed SCR1 form on file prior to 01/12/2017. S2 completed a completed SCR1 form on 01/12/2017.

S3 completed an annual SCR1 form on 01/12/2017 and checked off that her name was on the registry. During the licensing visit, S3 stated she was not on the registry. S3 completed a form during the licensing visit.

S4 completed the annual SCR1 form on 03/22/2017. The form was not signed by a representative of the licensed facility. S4 completed a form during the licensing visit.

S1's date of hire is 02/28/2017. S1 began working at the center on 05/30/2017. S1 did not have a completed SCR1 form on file. S1 completed a form during the licensing visit.

1717-A: Independent Contractors Records

Not Met

1717-A: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, Department of Education, Office of Early Childhood staff and local school district staff:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation of a fingerprint based satisfactory criminal background check dated prior to the individual being present at the center or documentation of the paid, adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was on the center premises, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member.

Finding:

1717-A Based on record review: Provider did not have documentation on file for all Independent Contractors that included person's name, address, phone number, list of duties performed while at the center.

1901-Q: The Safety Box

Not Met

1901-Q: The center shall post a copy of the current The Safety Box newsletter issued by the Louisiana Office of the Attorney General and shall immediately remove from the early learning premises any items listed as recalled.

Finding:

1901-Q Based on observations: The current 'The Safety Box' newsletter issued by the Louisiana Office of the Attorney General was not posted in the center. The posted newsletter observed was "Fall2014/Winter 2015". S6 printed the current newsletter and posted during the licensing visit.

Statement of Deficiencies

1921-C: Evacuation Pack

Not Met

1921-C: Evacuation Pack. The center shall have an evacuation pack, the location of which is known to all staff, that at a minimum shall contain:

1. a list of area emergency phone numbers;
2. a list of emergency contact information and emergency medical authorization for all enrolled children;
3. an emergency pick up form;
4. first aid supplies, hand sanitizer, wet wipes, and tissue;
5. diapers for children who are not toilet trained and plastic bags for diapers;
6. a battery powered flashlight and radio and batteries;
7. food for children under the age of 4, including infant food and formula; and
8. disposable cups and bottled water.

Finding:

1921-C Based on observations: Based on observations, the provider failed to have a completed evacuation pack. The provider failed to have the following: a list of area emergency phone numbers, a list of emergency contact information and emergency medical authorization for all enrolled children, an emergency pick up form, hand sanitizer, wet wipes, plastic bags for diapers, food for children under the age of 4, including infant food and formula, disposable cups and bottled water.

1921-E: Tornado Drills

Not Met

1921-E: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

Finding:

1921-E Based on record review:

The provider did not have documentation of tornado drills that were conducted at least once per month during the month of April 2017.
