

Statement of Deficiencies

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B. Based on record review: The daily attendance record for all staff members and owners did not include the departure times. On 6/5/2019 at 12:10pm, there is no documentation of the departure times for the following:

- S1 - 2/4/19, 2/13/19, 2/22/19, and 3/19/19
- S2 - 2/15/19, 2/20/19, 2/22/19, 3/11/19, 3/21/19, and 3/22/19
- S3 - 2/8/19, 2/11/19, 3/12/19, 3/13/19, 3/14/19, 3/21/19, and 3/27/19
- S4 - 2/15/19 and 2/22/19
- S5 - 2/8/19, 2/19/19, 2/22/19, 3/8/19, 3/11/19, and 3/22/19
- S6 - 2/18/19, 2/22/19, 2/28/19, and 3/22/19
- S7 - 2/22/19, 2/25/19, 2/26/19, 3/8/19, 3/11/19, 3/12/19, 3/15/19, 3/19/19, 3/22/19, and 3/28/19
- S8 - 2/7/19, 2/8/19, 2/19/19, 2/20/19, 2/22/19, 2/25/19, 3/8/19, 3/11/19, 3/19/19, 3/22/19, and 3/28/19
- S9 - 3/21/19 and 3/22/19
- S10 - 2/22/19 and 3/22/19
- S11 - 2/6/19, 2/22/19, 2/26/19, 2/28/19, 5/31/19 and 3/22/19

1507.E.: Daily Attendance Records - Visitors

Not Met

1507.E.: A daily attendance record for all visitors to include the name, date of visit, arrival and departure times, and the purpose of the visit.

Finding:

1507.E. Based on record review: S1's visitor's daily attendance record did not accurately reflect when a Visitor was on the child care premises. On 6/5/2019 at 10:47am, there is no documentation of the following:

- O1 - No departure time on 4/24/19
- O2 - No departure time on 4/29/19 and 5/2/19
- O3 and O4 - No departure time on 4/30/19
- O5 - No documentation of the purpose of the visit on 5/6/19 and 5/7/19
- O6 - No documentation of the purpose of the visit and departure time on 5/7/19
- O7 and O8 - No departure time on 5/7/19
- O9 - No departure time on 5/16/19
- O10 - No departure time on 5/28/19

1807.C.: CCCBC-Based Determinations of Eligibility for Visitors and Contractors

Not Met

1807.C.: C. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each visitor or independent contractor of any kind, and shall have documentation of said determination available at all times for inspection upon request by the licensing division, unless the visitor or independent contractor, other than therapeutic professionals as defined in §103, will be accompanied at all times while at the center when children are present, by an adult staff member who is not being counted in child-to-staff ratios. The center shall have documentation of said determination of eligibility, or documentation of the accompanying staff member, available at all times for inspection upon request by the Licensing Division.

Finding:

1807.C. Based on record review: A CCCBC-based determination of eligibility for child care purposes from the department was not obtained for each visitor and independent contractor, prior to the person being present at the center or performing services. There is no documentation that a paid staff member, not otherwise counted in child to staff ratio, accompanied the visitor or independent contractor at all times while on the center premises. On 6/5/2019 at 10:47am, there is no documentation of a CCCBC-based determination of eligibility or that a paid staff accompanied the following visitors and independent contractors:

- O10 was present at the center on 5/28/19.
- O11 was present at the center on 5/1/19, 6/3/19, and 6/4/19.
- O12 was present at the center on 5/3/19.
- O13 was present at the center on 5/2/19.
- O14 was present at the center on 6/3/19.

Statement of Deficiencies

1901.C.: End-of-Day Check

Not Met

1901.C.: The entire center and play yard shall be checked after the last child departs to ensure that no child is left at the center and this check shall be documented. Documentation shall include date, time of visual check, and signature of the staff conducting the visual check.

Finding:

1901.C. Based on record review/interview: S1's end of day check did not include the date, time of visual check, and signature of the staff conducting the visual check. At 8:47am, the Specialist observed the following:

- There was no documentation of the time of the visual check conducted on 5/29/19 and 5/30/2019.
- There was no documentation that a visual check of the entire center and play yard was conducted on 5/31/19, 6/3/19, and 6/4/19.

1921.E.: Tornado Drills

Not Met

1921.E.: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

Finding:

1921.E. Based on record review: At 11:15am, there was no documentation that a tornado drill was conducted during the month of May 2019. The last tornado drill was conducted 4/8/2019. At 11:18am, S2 and S3 stated they remember doing a tornado drill around the end of the month, however there is no documentation.