

## Statement of Deficiencies

### 1507.C.: Daily Attendance Records - Independent Contactors

Not Met

1507.C.: Independent Contractors. A daily attendance record for all extracurricular personnel, therapeutic professionals and other independent contractors, to include the first and last name of the contractor, date of visit, arrival and departure times, name of staff member that accompanied contractor, if required, and purpose of the visit.

**Finding:**

1507.C. Based on record review: Specialist reviewed the visitor's daily attendance at 1:30pm and observed that the center's visitor's daily attendance record did not accurately reflect when a Visitor was on the child care premises as evidenced by 3 independent contractors were signed into the center on 3/19/19, 4/23/19, 4/30/19, 5/28/19, however, they did not sign on of the center.

### 1807.C.: CCCBC-Based Determinations of Eligibility for Visitors and Contractors

Not Met

1807.C.: C. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each visitor or independent contractor of any kind, and shall have documentation of said determination available at all times for inspection upon request by the licensing division, unless the visitor or independent contractor, other than therapeutic professionals as defined in §103, will be accompanied at all times while at the center when children are present, by an adult staff member who is not being counted in child-to-staff ratios. The center shall have documentation of said determination of eligibility, or documentation of the accompanying staff member, available at all times for inspection upon request by the Licensing Division.

**Finding:**

1807.C. Based on record review/interviews: Specialist reviewed the visitors log at 1:45pm and observed that S3 failed to have documentation of eligible CCCBC's for visitors/independent contractors at the time of the visitor/contractor being present at the center. Specialist found that 2 visitors/independent contractors were present in the facility on 3/6/19, 3/19/19, 3/26/19, 4/2/19, 4/23/19, 4/30/19, and 5/28/19, however, there was not documentation of the eligible CCCBC status available for review from the date of their presence. Specialist found that the visitors/contractors were not included on the center's CCCBC dashboard. S1 stated that someone accompanied each visitor/independent contractor throughout the visit, but did not sign off on each individual. Center is being re-cited.