

Statement of Deficiencies

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B Based on record review/observations:

The center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by S8 and S10 were present in the center but were not signed into the center on the daily attendance records. S1 corrected the attendance records prior to Specialist departing.

1807-B.: CCCBC-Based Determinations of Eligibility for Volunteers and Staff

Not Met

1807-B.: B. Volunteers and Staff. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each volunteer, staff member, or employee of any kind, and shall have documentation of said determination available at all times for inspection upon request by the Licensing Division.

Finding:

1807-B. Based on record review/observations/interview: A CCCBC-based determination of eligibility for child care purposes from the department was not obtained for S6 prior to the person being present at the center or performing services as evidence by: On today, May 31, 2018, Specialist observed S6 supervising 6- two year old children. S6 had a Criminal Background Check dated 2/27/18 and the Date of Hire is documented as 5/21/18. S6 has worked in the center on 5/21/18 through 5/25/18 and 5/29/18 through 5/31/18. S1 escorted S6 out of the building and stated that she will submit the request for S6 to go get the CCCBC today, 5/31/18.
