

Statement of Deficiencies

1717-A: Independent Contractors Records

Not Met

1717-A: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, Department of Education, Office of Early Childhood staff and local school district staff:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation of a fingerprint based satisfactory criminal background check dated prior to the individual being present at the center or documentation of the paid, adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was on the center premises, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member.

Finding:

1717.A Based on Record Review: Provider did not have documentation on file for Independent Contractors that included person's name, address, phone number, list of duties performed while at the center. ~ O-1.

1901-C: End-of-Day Check

Not Met

1901-C: The entire center and play yard shall be checked after the last child departs to ensure that no child is left at the center and this check shall be documented. Documentation shall include date, time of visual check, and signature of the staff conducting the visual check.

Finding:

1901.C Based on Record Review: The Provider did not document that the entire center and play yard is checked after the last child departs to ensure that no child is left unattended at the center. Specialist observed that the facility failed to have a staff signature to indicate the name of the person who conducted the visual inspection of the facility on 5-26-17 and the staff failed to have documentation that a visual inspection was conducted on 5-30-17.

1921-E: Tornado Drills

Not Met

1921-E: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

Finding:

The provider did not have documentation of tornado drills that were conducted at least once per month during the months of March, April, May, and June.~ Date of tornado drills were ~5-22-17~.The facility failed to conduct a Tornado Drill for the Month of April 2017.